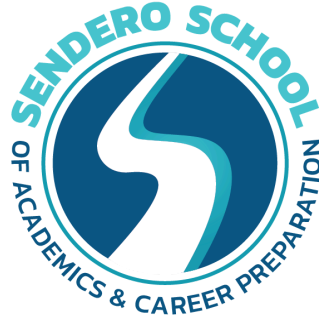




Sendero School Of Academics & Career Preparation Governing Council Meeting For December 17, 2025

Topic: December 2025 Regular Governance Council Meeting
Time: December 17, 2025 10:00 AM Mountain Time (US and Canada)

Join Zoom Meeting:

<https://us06web.zoom.us/j/89284269620?pwd=hF1KELR12iMEzQu4Rw6QglzCkfTIRQ.1>

Meeting ID: 892 8426 9620

Passcode: 187080

**Sendero School of Academics & Career Preparation
1405 S. Solano, Las Cruces, NM 88001**

Meeting Minutes December 17, 2025

I. Call to Order

- The meeting was called to order at 10:04 am by Sendero School Of Academics & Career Preparation Director Mr. Caz Martinez.

Members in attendance: Patricia Gonzales *President* Mike Davis *Vice President*, Jaime Quezada, Angela McNeely

Members Absent: Kevin Freitas *Secretary*,

Others in Attendance: Caz Martinez (Superintendent), Matt Sandoval Priscilla Cabral (Financial Officer), Dan Hill (Attorney), Amy Trevizo (Attendance Coach)

- **Roll Call**

Called to order by Caz Martinez

- **Pledge of Allegiance**

The pledge of allegiance was led by Caz Martinez

II. **Approval of Agenda and Previous Minutes (EXHIBIT “A”)**

Mr. Martinez called the meeting to order and asked the Board to review the minutes from the previous meeting and today’s agenda.

Motion to approve agenda and previous meeting minutes.

1st Jaime Quezada

2nd Angela McNeely

III. **Open Forum**

Public comments and observations regarding education policy and governance issues, as well as the strategic plan for education, are heard at this time. There is a three-minute time limit per presenter. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order by The Sendero School Of Academics & Career Preparation Governance Council President.

No one outside of the school was present.

IV. **Discussion and/or Action Items: Fiscal**

- **November 2025 Financials (EXHIBIT “B”):** Mrs. Cabral went over the November Financials. Revenue totaled \$328,936.55 and Disbursements totaled \$256,330.66
- **Action Items:** Mrs. Cabral went over BAR approvals to be processed in OBMS
 1. **Fund 24190** 567-000-2526-0029-I
 2. **Fund 11000** 567-000-2526-0030-M
 3. **Fund 11000** 567-000-2526-0031-M
 4. **Fund 11000** 567-000-2526-0032-M
 5. **Fund 11000** 567-000-2526-0033-M
 6. **Fund 11000** 567-000-2526-0034-M
 7. **Fund 11000** 567-000-2526-0035-M

Motion to Approve Financials and Action items as presented

1st Mike Davis

2nd Jaime Quezada

V. **Superintendent’s Report**

- **Enrollment:** Mr. Martinez reported current enrollment at 206 students. The fall semester and Term 4 will conclude this week, with the last instructional day occurring tomorrow. The Registrar’s Office has received six completed enrollment packets for January, with an additional ten students expressing interest,

which could result in 10–15 new students enrolling. If no students disenroll, projected enrollment upon return in January is approximately 220 students. Administration noted most incoming students are H1 freshmen, which supports improved on-time graduation outcomes. The Board requested a visual update showing projected graduation numbers by month. Staff shared that graduation planning is being supported through the Navigate program and an upcoming Priority Schools Bureau meeting on January 22. Leadership reported staff completed three days of individualized credit reviews for senior graduation plans and identified approximately 34–35 students on track to meet graduation requirements, pending final compilation of Term 3 and Term 4 data. Staff emphasized student support remains the primary focus while also working to strengthen cohort graduation outcomes.

- **Professional Development & Training-ACTE/PCSNM Annual Conference:** Administration reported professional development/training will remain a standing monthly report item. Three CTE staff attended the National Association of CTE Conference in Nashville, representing the Medical and Audio Visual pathways and the CTE program overall, and participated in multiple days of professional learning and networking. Administration noted staff returned motivated and plans to provide a recap next month. Administration and staff also attended the PCSNM Annual Conference, where Mr. Davis, Ms. Gonzales, Ms. Fuentes, and Ms. Salas presented on a panel focused on project-based learning. Mr. Gonzales encouraged other board members to attend future conferences and recommended the Board schedule a special meeting to review and update bylaws. Board members discussed annual bylaw review and website transparency requirements, including posting board photos and contact information, in coordination with legal counsel. Administration commended staff for their successful panel presentation and professionalism.
- **Business Professionals of America Career Technical Student Organization:** Mr. Martinez reported on the school's Business Professionals of America (BPA) program, a Career Technical Student Organization within the Business and Administration pathway. Six students participated in the BPA regional competition held at NMSU, and all six earned awards (gold/silver/bronze), qualifying for the state competition in February in Albuquerque. Mr. Martinez recognized Ms. Hernandez, BPA sponsor and CTE teacher, noting that she and the students work outside of instructional hours to prepare for competitions focused on career-ready skills such as resume writing, interview skills, and professional presentations. Mr. Martinez stated the Board will be kept updated on preparations and upcoming competition details, and the Board expressed support and well wishes for student success.

- **Graduation Reengagement Internship Program-Legislative Panel and Award:** Administration provided an update on the GRIP Program, noting it supports reengaging students who are behind in credits through a meaningful credit recovery model that includes paid work-based learning placements, daily communication, weekly milestones, and a capstone project. Administration shared that the program was piloted last year and the school received a GRIP award again this year, and that staff recently participated in a legislative advocacy panel to support sustainable statewide funding, including proposed legislation. Administration reported speaking as part of the educator panel to approximately 120 attendees, while three Sendero Prep students participated in a student panel at UNM and represented the program and school positively; students will continue to support future advocacy efforts, and one senior will be featured in a newsletter distributed to legislators ahead of the January session. During discussion, Mr. Quezada asked about eligibility requirements, and Mr. Sandoval explained the program currently serves H4, H5, and H6 students who have failed a course and need to recover previously failed credits (not earn new credits), adding that GRIP serves as a strong alternative to traditional online credit recovery and that the school is working with legislators and Instituto del Puente to explore expanding the program earlier to better support students in staying on track.
- **Attendance Campaign Deliverables:** Administration reported updates on the school's attendance campaign deliverables, noting the school was selected as one of only two (or three) charter schools statewide to receive an attendance grant award of approximately \$50,000, which supported hiring a contractor to assist with strengthening the attendance program. Administration shared that the team developed a one-page Attendance Improvement Plan summary to communicate the plan to families and the school community, condensed from the full AIP document. Mr. Sandoval provided an overview of the layered intervention model aligned to the state's four-tier expectations, including Tier 1 schoolwide engagement strategies (including project-based learning and relationship-building), Tier 2 targeted interventions when students begin falling off track, Tier 3 individualized plans and attendance contracts supported by trusted adults and an attendance intervention team, and Tier 4 intensive wraparound supports and reengagement options such as GRIP, internships, and outside agency collaboration. Staff shared that interventions are triggered by attendance percentages and that the school conducts regular student check-ins, parent outreach, and referrals to support services, including FYI, New Hope, and other resources as needed. Administration reported the first deliverable has been presented to staff, including professional development led by the contractor, and family engagement nights are being planned as a future deliverable to educate families on project-based learning and the importance of attendance. Board

members commended the work and noted the plan reflects a strong investment in early intervention and long-term outcomes; administration emphasized that the additional grant workload is worthwhile to benefit the school community and strengthen student performance, noting pass rates nearly double for students who attend consistently.

- **Board Training:** Administration reported that Ms. Gonzales and Mr. Davis completed their required board training hours in Albuquerque last week. Administration reminded board members that training hours may also be completed through the Canvas learning management system, which provides an accessible option for earning required hours. Board members discussed setting an internal deadline for completion, and the Board agreed to establish March 1 as the target date for all members to complete board training hours. Administration noted that access to the Canvas training can be arranged through the Charter School Division by contacting Melissa (“Missy”) Brown, who will enroll board members as needed.
- **Project Show Case:** Administration reported that the school’s Project Showcase was occurring during the meeting and would continue again the following morning for the other project block. The showcase began at approximately 9:30 a.m. during the AM CTE/PBL block. Administration shared that the beginning Construction students presented bridge-building projects, including arch bridge designs made from popsicle sticks, with some models successfully holding 30–50 pounds, demonstrating strong engineering skills. Administration noted that pathways are presenting deliverables to peers across programs, and that parents, board members, and potential industry partners were present or expected to attend. The showcase was highlighted as a valuable opportunity for students to demonstrate and celebrate their work from the past 10–12 weeks.

VI. Adjourn

Meeting Adjourned at 10:46

The Sendero School Of Academics & Career Preparation Governance Council attempts to follow the order of items as listed, however, the order of specific items may vary from the printed agenda. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the superintendent at Sendero School Of Academics & Career Preparation at 575-527-5916 at least one week prior to the meeting or as soon as possible.