



**LAS MONTAÑAS CHARTER HIGH SCHOOL  
GOVERNANCE COUNCIL MEETING  
For December 2021  
1405 S. Solano, Las Cruces, NM 88001**

**Time: Dec 14, 2021 05:30 PM Mountain Time (US and Canada)**

**Join Zoom Meeting**

<https://us04web.zoom.us/j/75212006738?pwd=MmNyQXU4VG56N3JnNFISNFhSZFVNZz09>

**Meeting ID: 752 1200 6738**

**Passcode: G2gaKn**

**Officers:**

Laura Carrion, President  
Vacant, Vice President  
Michael Davis, Secretary

**Members:**

Kevin Freitas  
Patricia S. Gonzales  
Patrick Doyle

**AGENDA**

- |   |                                 |
|---|---------------------------------|
| <b>1. Call to Order</b><br><b>Roll Call</b><br><b>Pledge of Allegiance</b>  | <b>Laura Carrion, President</b> |
| <b>2. Approval of Agenda and Previous Minutes</b><br>Agenda – December 14, 2021<br>Minutes – November 16, 2021 ( <b>Exhibit "A"</b> ) | <b>Laura Carrion, President</b> |
| <b>3. Open Forum</b>  | <b>Laura Carrion, President</b> |

*Public comments and observations regarding education policy and governance issues, as well as the strategic plan for education, are heard at this time. There is a three-minute time limit per presenter. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order by the LMCCHS Governance Council President.*

**4. Discussion and/or Action: Fiscal (Exhibit "B")  
Manager**

**Priscilla Cabral, Bus.**

A. November Disbursements: \$57,503.58

B. November Revenue: \$193,606.70

Action Items:

a. Increase BAR to Title II fund 24154: \$6,020.32

b. Activity Account Resolution No. 21-22-01

**5. Superintendent's Report/Action Items**

**Caz Martinez, Director**

A. Covid-19 Safe Practices/Updates

B. Enrollment

C. End of Term 4

D. CTE Update

E. 2020-2021 Annual School Performance Report

F. Student Council Activities/Athletics

**6. Adjourn**

**Laura Carrion, President**

*The LMCJHS Governance Council attempts to follow the order of items as listed, however the order of specific items may vary from the printed agenda. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the superintendent at Las Montañas Charter High School at 575-527-5916 at least one week prior to the meeting or as soon as possible.*



**LAS MONTAÑAS CHARTER HIGH SCHOOL  
GOVERNANCE COUNCIL MEETING  
for November 16, 2021**

**Topic: November GC Regular Meeting**

**Time: November 16, 2021, 05:30 PM Mountain Time (US and Canada)**

**Join Zoom Meeting:**

**Meeting ID: 743 5061 9478**

**Passcode: LQsZP5**

**1405 S. Solano, Las Cruces, NM 88001**

**Officers:**

Laura Carrion, President  
Vacant, Vice-President  
Michael Davis, Secretary

**Members:**

Kevin Freitas (Absent)  
Patricia S. Gonzales (Absent)  
Patrick Doyal

**Meeting Minuets for November 16, 2021**

**1. Call to Order**

**Laura Carrion, President**

The meeting was called to order by President Laura Carrion at 5:33 pm. All board members were present except Kevin Freitas and Patricia Gonzales.

Also, in attendance: Caz Martinez (Superintendent), Gabe Estrada (Asst Principle), Amy Trevizo (Attendance Coach).

**Roll Call**

Call to order by Ms. Carrion at 5:33 p.m.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Mrs. Laura Carrion

**2. Approval of Agenda and Previous Minutes Laura Carrion, President**

Agenda - November 16, 2021

Minutes – October 19, 2021 (**Exhibit “A”**)

Laura Carrion asked board members to look over the agenda and meeting minutes for approval.

Motion to approve the agenda and minutes as presented:

**1<sup>st</sup>: Mike Davis**

**2<sup>nd</sup>: Patrick Doyal**

Rollcall Taken: **Passed unanimously**

### **3. Open Forum**

**Laura Carrion, President**

*Public comments and observations regarding education policy and governance issues, as well as the strategic plan for education, are heard at this time.*

*There is a three-minute time limit per presenter. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order by the LMCAS Governance Council President.*

No one was present from outside of the school

### **4. Discussion and/or Action: Fiscal (Exhibit “B”) Caz Martinez, Director**

A. October Disbursements: \$57,216.03

B. October Revenue: \$279,795.58

- a. Mr. Martinez went over October Disbursements and October Revenue.

Motion to approve fiscal as presented

**1<sup>st</sup>: Mike Davis**

**2<sup>nd</sup>: Patrick Doyle**

Rollcall Taken: **Passed unanimously**

### **5. Superintendent’s Report/Action Items**

**Caz Martinez, Director**

A. COVID-19 Safe Practices

B. Enrollment

C. End of Term 3

D. CTE Update

E. Black Education Act

- a. COVID-19 Safe Practices: There are no real changes on what our COVID-19 safe practices are since we last had our meeting. We did have a student test positive for COVID-19 on November 9th, and another one today November 16. Unrelated as far as the spread

and how they got it. Mrs., Carrion asked How long had it been since they were in the in the building though? (Mrs. Gonzales joined the meeting Mr. Martinez caught her up as to what was being discussed). Mr. Martinez continued with the COVID-19 positive cases; we were just notified towards the end of the day, the student that notified us November 9 was in the building for one day in the infectious period, however, after investigation, there was no close contacts with that student due to proper mask wearing and social distancing and other COVID safe practices. The one that was reported today, the student was present for one day of regular instruction and this past Friday was an extended learning day the student was present in both of those days. It was determined after an investigation conducted late this afternoon that there was one close contact. We have notified the parents of the student who was in close contact, we let them know they are going to have to quarantine for the rest of this week, next week is a break, so by the time we come back in late November that quarantine period will be over for both of those students. The student who has tested positive did have some symptoms today and while on campus late last week. We weren't notified of those symptoms until Monday of this week, she was not in school Monday, and then of course they got tested and it was positive today. The student who was in close contact does have a headache today they did not come to school, we are going to continue to keep track of that students test results which we should get tomorrow. Then the process will start over again. Both of these cases I am speaking of did get reported to the Department of Health and NMPED, and the toolkit guidance was followed in both cases as well. At this time both of these students do have minor symptoms and neither of them are to a point where they need to seek medical attention for their symptoms. Mrs. Carrion said I think that's the biggest problem. Is we've had a lot of cases where we've had a lot of asymptomatic people and that's how it's spread. Mr. Martinez continued: the advantage Here at las Montañas versus the other high schools town is our numbers, numbers being low allowing us to social distance a lot easier in the hallways, in transition periods and classrooms, especially at lunch with having three different lunches throughout the day. We can easily social distance during that time and that is the time when they have their mask off. They do have their mask off when they're outside on the basketball court, playing volleyball or basketball, which is allowed because they are outside. When they are indoors in classrooms they are in good compliance, there are some students who wear their masks below their nose. That is a reason in fact, with this close contract today, it was considered a close contract because the student was one of the small percentage of students that does not wear their masks properly. Consistently, and teachers, myself, Mr. Estrada, everyone else is always trying to

remind them when we see them, but oftentimes they just kind of pull it right back down. We have had success in mitigating COVID however, as everywhere else in the state, in different schools, in this district we are seeing a little bit of an uptick. Uptick in our positive cases, which at this point, it has just been three total for the entire school year. However going along with this, we are going to start surveillance testing on December 1st, we will be able to test every student once a week, those who give consent as well as parents' consent. It is going to be a non-evasive test, which means it is not going to go all the way up the nostril, it is going to just be a surface under the nostril swab, with results given 30-45 minutes after the test. It is going to be administered by a testing company that the state has contracted with. The company is EMG testing that will begin December 1<sup>st</sup>. Mrs. Carrion stated this is being done in Las Cruces Public Schools allowing students to test to be able to stay in school. Mr. Martinez confirmed: There is a test to stay program as well. Exactly for this contact that we identified today, for example, if we had this program already in place, she would not have to quarantine, she could test and if she was negative she could stay in school, but she has a test every other day for seven days. We will have that option as well after December 1<sup>st</sup>. Mrs. Carrion stated: I know that Las Cruces High School decided to give finals this week, because they're expecting an uptick in positive cases coming back from the long break. Mr. Martinez agreed: Yeah, I did hear that as well, and there's been a lot of chatter around the district possibly or the high schools at least possibly taking a week or two or even the three weeks between Thanksgiving and Christmas and go on remote. Whatever they decide to do will not impact us because we again have been able to mitigate a little easier for the reasons I described. We will remain in person learning in those three weeks between Thanksgiving and Christmas. That's our plan anyway, unless things really change, but I don't anticipate the change. Mrs. Carrion shared: New Americas also, we have had an increase in the number of positive cases from the daytime students and a lot of that has to do with like you said, the mask wearing and doing it correctly and just those students that just don't follow the rule and listen, they don't wear their masks right. Mr. Martinez continued: fortunately for us, it's not a large number of students, and again, we're constantly reminding them those that we do see it from, so hopefully that will help mitigate it, which it has so far and hope you'll continue to do so.

- b. Enrollment: I'm going to give you a number, but it's going to change a little bit. We are going to need to start dropping some students. We just cannot get a hold of cannot get in contact with, we have exhausted all of the interventions that we had to exhaust before we drop them. So as of tomorrow, we will be at 176. Over

the next week or two, we are going to drop around 10 of those so we will still be in the mid-160s at worst. We will continue to enroll students who come in, and they keep coming in. We are going to continue to enroll them and no matter what time of the year they come in they really do not have a missed opportunity because of our academic structure of having 8 different terms. When a new term begins, that's a perfect time for a new student to start school with us versus a traditional academic structure where they are starting in August and maybe ending in in December, if you're in a block schedule, or year-round schedule ending in May. Now the student has missed several weeks or months of content. With our structure every new term means a new start, that student does not miss any content if they start relatively early in the new term, which is basically in four to five weeks. We will continue to do that and enroll students. We can keep our numbers at a level where we as a board, I as a director are comfortable with, for enrollment and budget purposes, for this year and next year's budget, while still following the policies and procedures of the students for success attendance for success act, exhausting interventions, and dropping students if needed after the interventions are exhausted.

- c. End of Term 3: I mentioned term three ended last week, term four begin this week, and it will run through December 16<sup>th</sup>. The end of term 4 will also be the end of the semester before Christmas break. We did some analysis like we do every term. We have had quite a bit of success passing students who are in person learning, or in hybrid learning, which means that some classes are in person, some online. The number of online students who pass terms are not very good. As a result we may call beginning of this term, informing all students that they don't pass, you know their term classes that they're enrolled in right now, before the end of term four, which again ends on December 16. That they would have to come to school in person began in January beginning term five unless they have a documented and verified COVID related reason for having to Stay in remote learning environment hopefully that will do one of two things to get those students who have opted to be in remote learning to get them to actually do some work and pass the current classes or bring those students back in. In person learning so I'll keep you all updated on that.
- d. CTE Update: I'm gonna give you updates every month specifically with our construction program and the progress we've made in in making plans for a woodshop built on campus. I've met and since we last spoke with a architect firm through the Las Cruces Home Builders Association referral that came on campus and had their you know their a meeting with them and they expressed interest in helping us out but after that about a week later, which is just this last Friday, I met actually with LCPs they are building shops with their middle schools and expressed their willingness to help us out

as well by using the same architectural plans that have already been paid for which will work on our campus as well. And also same contractor to build the woodshop that they use for the middle schools again to save us save us all some money this them and us and also their willingness to, you know, help us out with any financial shortcomings that we have with our budget and we're currently working with which again if you remember is \$150,000 ESSER III money federal funds to help us build that that already got approved by NMPED and by the federal government and by you all as a board. Again, thank you for doing that. So if it goes above that budget and LCPs will help us with with the you know over amount that that it costs to get this workshop built on our campus. Again, a kind of a cookie cutter plan of a woodshop they're building in other places around the district is fine by us. I mean we have no no no desire to build the greatest woodshop the city's ever seen we just need something to get our kids in an environment that's safe and productive for them to expand their construction pathway program.

- e. Black Education Act: This board will have to approve a policy that I am working on and working with other charter school districts and state with in order to make our discipline policy equitable to minorities or to any student in any subgroup or subcategory. And also, we need to give a plan to NMPED by the end of the month. That is related to our equity training, our CLR training. And we've been doing that since the summer with Dr. Adams. I've mentioned this before. You know his background is Professor NMSU. He now works for us. This is what he does and taught at NMSU for future teachers in the in the education program, and he's expanding that curriculum and teaching it to our staff that will get sent into NMPED that's already been approved by them but officially gets sent in and then the policy will be ready soon as well for the comply with the black Education Act that NM legislators just you know just passed last session Mr. Davis asked if the board will have that policy before it gets implemented. Mr Martines let him know that it will get approved before it is implemented, Mr David clarified his question if they will be able to read the policy before they have to approve it. Mr Martinez answered I'll send it to everybody before you take an action to approve it. Yes. If you want to come by Mr. Davis, we already pretty much have to develop I just need a little more time. To get some public input and parental input student input and all those requirements. But I mean, it's pretty much already developed. You want to come by anytime.

**6. Adjourn**

**Laura Carrion, President**

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*High School at 575-527-5916 at least one week prior to the meeting or as soon as possible.*

Motion to adjourn 5:55pm

**1<sup>st</sup>: Patricia Gonzalez**

**2<sup>nd</sup>: Patrick Doyle**

Rollcall Taken: **Passed unanimously**

_____ / _____ <b>Laura Carrion</b> <b>Governance Council President</b>	<b>Date Approved</b>
_____ / _____ <b>Mike Davis</b> <b>Governance Council Secretary</b>	<b>Date Approved</b>
_____ / _____ <b>Meeting Minutes</b> <b>Prepared By: Amy Trevizo</b>	<b>Date Approved</b>

Las Montanas Charter School

**Disbursement Detail Listing**      Bank Name: Citizens Bank      Date Range: 11/01/2021 - 11/30/2021      Sort By: Vendor  
 Fiscal Year: 2021-2022      Bank Account: 119159401      Voucher Range: -      Dollar Limit: \$0.00  
 Print Employee Vendor Names       Exclude Voids Checks       Exclude Manual Checks       Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Bank Name: Citizens Bank      Bank Account: 119159401							
8457	11/08/2021	1070	ACES	8473	11000.1000.55915.0000.567001.0000	Other Contract Services	\$559.48
8457	11/08/2021	1070	ACES	8473	24176.1000.55915.1010.567001.0000	Other Contract Services	\$0.00
Check Total:							\$559.48
8469	11/18/2021	1078	ACES	8155	11000.1000.55915.0000.567001.0000	Other Contract Services	\$695.00
8469	11/18/2021	1078	ACES	8155	24176.1000.55915.1010.567001.0000	Other Contract Services	\$0.00
8469	11/18/2021	1078	ACES	8549	11000.1000.55915.0000.567001.0000	Other Contract Services	\$719.33
8469	11/18/2021	1078	ACES	8549	24176.1000.55915.1010.567001.0000	Other Contract Services	\$0.00
Check Total:							\$1,414.33
8458	11/08/2021	1070	American Linen Supply	0675278-00	11000.2600.56118.0000.567001.0000	Supplies/Materials	\$84.58
8476	11/18/2021	1079	American Linen Supply	0676799	11000.2600.56118.0000.567001.0000	Supplies/Materials	\$54.16
8476	11/18/2021	1079	American Linen Supply	0678327	11000.2600.56118.0000.567001.0000	Supplies/Materials	\$84.58
8476	11/18/2021	1079	American Linen Supply	0679831	11000.2600.56118.0000.567001.0000	Supplies/Materials	\$54.16
Check Total:							\$192.90
8462	11/10/2021	1074	Barraza Consultation Services	October 2021	24106.2100.53215.2000.567001.0000	Contract Psychologist	\$850.00
Check Total:							\$850.00
NCB	11/18/2021	1077	City of Las Cruces	V19213	11000.2600.54412.0000.567001.0000	Natural Gas	\$57.64
NCB	11/18/2021	1077	City of Las Cruces	V19213	11000.2600.54415.0000.567001.0000	Water/Sewage	\$355.21
NCB	11/10/2021	1075	CliftonLarsn Allen LLP	3047510	11000.2300.53411.0000.567001.0000	Audit	\$5,933.13
Check Total:							\$6,345.98
8459	11/08/2021	1070	Craving Cafe & Catering	2141	11000.3100.56116.0000.567001.0000	FOOD SUPPLIES	\$0.00
8459	11/08/2021	1070	Craving Cafe & Catering	2141	21000.3100.56116.0000.567001.0000	FOOD SUPPLIES	\$6,006.00
8459	11/08/2021	1070	Craving Cafe & Catering	2142	11000.3100.56116.0000.567001.0000	FOOD SUPPLIES	\$68.82
8459	11/08/2021	1070	Craving Cafe & Catering	2142	21000.3100.56116.0000.567001.0000	FOOD SUPPLIES	\$0.00
Check Total:							\$6,074.82
8471	11/18/2021	1078	DeLage Landen	74264622	11000.2600.54630.0000.567001.0000	Rent/Lease Equipment	\$3.81
8471	11/18/2021	1078	DeLage Landen	74433087	11000.2600.54630.0000.567001.0000	Rent/Lease Equipment	\$449.17
Check Total:							\$452.98
8477	11/18/2021	1079	El Paso Electric	V540573	11000.2600.54411.0000.567001.0000	Electricity	\$1,242.23

## Las Montanas Charter School

### Disbursement Detail Listing

Bank Name: Citizens Bank  
Bank Account: 119159401

Date Range: 11/01/2021 - 11/30/2021  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names   
  Exclude Voided Checks   
  Exclude Manual Checks   
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
8463	11/10/2021	1074	Families and Youth, Inc.	October 2021	24330.2100.53218.2000.567001.0000	Contracts-Specialist	\$1,242.23
8463	11/10/2021	1074	Families and Youth, Inc.	October 2021	24330.2100.53218.2000.567001.0000	Contracts-Specialist	\$0.00
8464	11/10/2021	1074	Inky Printing	355	23008.3000.56118.0000.567001.0000	Supplies/Materials	\$5,666.32
Check Total:							\$187.00
8460	11/08/2021	1070	Las Cruces Public Schools	November 2021	11000.2600.54610.0000.567001.0000	Rent/Lease Building	\$25,653.00
8460	11/08/2021	1070	Las Cruces Public Schools	November 2021	31200.4000.54610.0000.567001.0000	Rent/Lease Building	\$0.00
Check Total:							\$25,653.00
8465	11/10/2021	1074	Martinez, Caz	V193964	11000.2300.55813.0000.567001.0000	Travel	\$0.00
8465	11/10/2021	1074	Martinez, Caz	V193964	11000.2300.56118.0000.567001.0000	Supplies/Materials	\$0.00
8465	11/10/2021	1074	Martinez, Caz	V193964	23009.3000.56118.0000.567001.0000	Supplies/Materials	\$305.29
8465	11/10/2021	1074	Martinez, Caz	V193964	24330.1000.56118.1010.567001.0000	Supplies/Materials	\$25.61
Check Total:							\$330.90
8473	11/18/2021	1078	Matthews Fox	16590	11000.2300.53413.0000.567001.0000	Legal	\$135.55
Check Total:							\$135.55
8466	11/10/2021	1074	Maynes, Sandi	October 2021	24106.2100.53212.2000.567001.0000	Contracts-Speech Therapy	\$1,137.28
Check Total:							\$1,137.28
8474	11/18/2021	1078	MDC Computers	1053	11000.1000.53414.0000.567001.0000	Other Services	\$262.00
8474	11/18/2021	1078	MDC Computers	1053	11000.2400.55915.0000.567001.0000	Other Contract Services	\$2,000.00
8474	11/18/2021	1078	MDC Computers	14542	11000.1000.53414.0000.567001.0000	Other Services	\$494.40
8474	11/18/2021	1078	MDC Computers	14542	11000.2400.55915.0000.567001.0000	Other Contract Services	\$0.00
Check Total:							\$2,756.40
8468	11/10/2021	1076	Robinson, Richard L	October 2021	11000.1000.53414.0000.567001.0000	Other Services	\$850.00
Check Total:							\$850.00
8475	11/18/2021	1078	Security Concepts	21388	11000.2600.55915.0000.567001.0000	Other Contract Services	\$1,535.33
Check Total:							\$1,535.33
8467	11/10/2021	1074	The Kids-Academic Evaluatons	October 2021	24106.2100.53211.2000.567001.0000	Contracts-Diagnosticians	\$1,083.13
Check Total:							\$1,083.13
8461	11/08/2021	1070	United Janitorial Services LLC	8	24330.2600.55915.0000.567001.0000	Other Contract Services	\$864.00
Check Total:							\$864.00
NCB	11/10/2021	1073	Wright Express Fleet Services	75515306	11000.1000.55817.0000.567001.0000	Student Travel	\$0.00
Check Total:							\$0.00

## Las Montanas Charter School

### Disbursement Detail Listing

Bank Name: Citizens Bank  
 Bank Account: 119159401

Date Range: 11/01/2021 - 11/30/2021  
 Voucher Range: -

Sort By: Vendor  
 Dollar Limit: \$0.00

Fiscal Year: 2021-2022

<input type="checkbox"/> Print Employee Vendor Names	<input type="checkbox"/> Exclude Voiced Checks	<input type="checkbox"/> Exclude Manual Checks	<input checked="" type="checkbox"/> Include Non Check Batches
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	11/10/2021	1073	Wright Express Fleet Services	75515306	11000.1000.55819.0000.567001.0000	EMPLOYEE TRAVEL - TEACHERS	\$87.37

Check Total: \$87.37  
 Bank Total: \$57,503.58

**Voiced Checks**

8470	11/18/2021	1078	American Linen Supply	VOID	11000.0000.21011.0000.0000000.0000	VOID: Incorrect Invoice	\$331.64
8472	11/18/2021	1078	El Paso Electric	VOID	11000.0000.21011.0000.0000000.0000	VOID: Incorrect Invoice Entered	\$1,242.23
							Check Total: \$331.64
							Check Total: \$1,242.23
							Voiced Checks Total: \$1,573.87

<u>Fund</u>	<u>Amount</u>
11000	\$41,378.95
21000	\$6,006.00
23008	\$187.00
23009	\$305.29
24106	\$3,070.41
24176	\$0.00
24330	\$6,555.93
31200	\$0.00
<b>Fund Totals:</b>	<b>\$57,503.58</b>

End of Report

Disbursements Grand Total: \$57,503.58

**Las Montanas Charter School**

Fiscal Year: 2021-2022

**GC Monthly Revenue Listing**

Account Code	Date	Amount	Memo
21000.0000.44500.0000.567001.0000	11/18/2021	\$5,209.20	Student Nutrition
24154.0000.44500.0000.567001.0000	11/24/2021	\$208.00	Teacher/Principal Training & Recruiting
24101.0000.44500.0000.567001.0000	11/23/2021	\$7,669.78	Title I
27502.0000.43202.0000.567001.0000	11/23/2021	\$2,831.72	Career Technical Education (Pilot)
31600.0000.41110.0000.567001.0000	11/22/2021	\$75.58	HB 33
11000.0000.43101.0000.567001.0000	11/10/2021	\$169,705.48	Operational SEG
23005.0000.41701.0000.0000000.0000	11/9/2021	\$22.08	Vending Machine
24106.0000.44500.0000.567001.0000	11/5/2021	\$255.00	Entitlement
24101.0000.44500.0000.567001.0000	11/1/2021	\$7,629.86	Title I

**Grand Total: \$193,606.70**

End of Report

Las Montañas Charter High School- BUDGET REPORTS FISCAL YEAR 2021/2022

Revenue	FUND NAME	FUND #	BUDGET	Adjustment	GL BUDGET	EXPENDITURE TO DATE	ENCUMBRANCE	BUDGET BALANCE	PERCENTAGE
*	Operational	11000	2,096,853.00	-	2,096,856.00	936,127.03	1,188,994.88	(28,268.91)	-1.35%
>	Student Nutrition	21000	60,450.00	-	60,450.00	20,545.91	39,904.09	-	0.00%
>	Title I	24101	83,562.00	-	83,562.00	30,731.75	48,731.72	4,098.53	4.90%
>	Entitlement	24106	87,246.00	-	87,246.00	13,116.49	36,383.51	37,746.00	43.26%
>	Title II	24154	7,256.00	-	7,256.00	832.00	1,457.29	4,966.71	68.45%
>	Carl Perkins Secondary	24174	6,608.00	-	6,608.00	6,487.75	-	120.25	1.82%
>	Carl Perkins Unliquidated Obligations	24175	6,740.00	-	6,740.00	6,740.00	-	-	0.00%
>	Carl Perkins Redistribution	24176	18,771.00	-	18,771.00	16,856.29	-	1,914.71	10.20%
>	CARES Act	24301	19,876.00	-	19,876.00	-	-	19,876.00	100.00%
>	CARES Act GEERF	24307	10,000.00	-	10,000.00	-	-	10,000.00	100.00%
>	CRRSA ESSER II	24308	175,354.00	-	175,354.00	-	-	175,354.00	100.00%
>	ESSER II Air Quality	24316	2,889.00	-	2,889.00	-	-	2,889.00	100.00%
>	ESSER III American Rescue Plan	24330	302,732.00	-	302,732.00	36,068.85	8,290.38	258,372.77	85.35%
*	Medicaid	25153	9,788.00	-	9,788.00	7,569.32	-	2,218.68	22.67%
>	GO Library	27107	2,679.00	-	2,679.00	-	-	2,679.00	100.00%
>	Family Income Index	27407	102,831.00	-	102,831.00	6,777.47	12,494.33	83,559.20	81.26%
>	Career Tech Ed Program	27502	17,651.00	-	17,651.00	3,968.51	7,505.54	6,176.95	34.99%
>	Lease Assistance	31200	117,385.00	-	117,385.00	-	117,385.00	-	0.00%
*	HB-33	31600	135,000.00	-	135,000.00	918.98	7,615.58	126,465.44	93.68%
>	SB-9 Special	31703	10,245.00	-	10,245.00	-	-	10,245.00	100.00%
	<b>TOTAL</b>		<b>3,273,916.00</b>	<b>-</b>	<b>3,273,919.00</b>	<b>1,086,740.35</b>	<b>1,468,762.32</b>	<b>718,413.33</b>	

\*=guarantee revenue

>=RFR process, have expend first then ask for reimbursement. This is done monthly



**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 DON GASPAR AVE.**  
**SANTA FE, NEW MEXICO 87501-2786**  
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[www.ped.state.nm.us](http://www.ped.state.nm.us)

KURT A. STEINHAUS  
 SECRETARY OF EDUCATION (DESIGNATE)

MICHELLE LUJAN GRISHAM  
 GOVERNOR

November 12, 2021

**MEMORANDUM**

**TO: Superintendents and Charter School Leaders**

**FROM: Gwen Perea Warniment, Deputy Secretary, Teaching Learning & Assessment** DS  
grw

**RE: USDE Title II, Part A, Teacher and Principal Training & Recruiting Fund (24154) FY20-21 Final Award with FY21-22 Interim Award**

The New Mexico Public Education Department (PED) has granted its final FY20-21 sub-award and any carryover and/or other additional distribution for funding through Title II, Part A, Teacher and Principal Training & Recruiting Fund (24154). In accordance with federal regulations at 2 C.F.R. § 200.332(a), please note the following federal award identification information specific to this sub-award. All entities receiving this sub-award through PED, as listed on Exhibit A are sub-recipients of the following federal funding:

Subrecipient's name	See Exhibit A
Subrecipient's DUNS number	See Exhibit A
Federal Award Identification Number (FAIN)	S367A180030-18A S367A190030-19A S367A200030-20A S367A210030
Federal award date	a) 06/20/2018 b) 05/15/2019 c) 10/01/2020 d) 07/01/2021
Sub-award period of performance	a) 07/01/2018 – 09/30/2020 b) 07/01/2019 – 09/30/2022

Start and end dates	c) 07/01/2020 – 09/30/2022 d) 07/01/2021 – 09/30/2023
Amount of federal funds obligated by this sub-award to subrecipient	See Exhibit A
Total amount of federal funds obligated to subrecipient <b>including current financial obligation</b>	See Exhibit A
<b>Total amount of the federal award committed to subrecipient</b>	See Exhibit A
Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)	Improving Teacher Quality Grants – State Educational Agencies (SEAs)
Federal awarding agency	US Department of Education
Contact information for awarding official	Ian Rosenblum, Acting Assistant Secretary 400 Maryland Ave., SW Washington, DC 20202-4110 (202) 453-6423
CFDA number and name	84.367A Title II, Part A, Teacher And Principal Training & Recruiting Fund
Research and development (R&D) award (Yes/No)	No
Indirect cost rate for federal award	<a href="https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/">https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/</a>

The following requirements apply to this sub-award:

- 2 C.F.R. Part 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards<sup>1</sup>
- 2 C.F.R. Part 3474: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 C.F.R. Part 3485: Non-procurement Debarment and Suspension

<sup>1</sup> The regulations at 2 C.F.R. Part 200 are located online at: [http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl).

TII, Part A  
November 12, 2021  
Page 3 of 3

Reporting Requirements

Please submit a BAR through OBMS for the award amount using **fund code 24154** and **revenue object code 44500**. Please adhere to the following timelines required for obligation, liquidation and RfR submission:

- **Submit your BAR** and a copy of this letter through OBMS by **December 31, 2021**
- The FY20-21 carryover amounts illustrated on Exhibit A must be **expended no later than September 30, 2022**.
- Pursuant to NMSA 6-5-3, the **appropriate fund** shall be **encumbered prior to the issuance of vouchers or purchase orders** or the engagement of **contracts**.

Indirect Cost Rate

As required by 2 C.F.R. § 200.332 (a) (1) (xiv), PED recognizes the indirect cost rate between PED and public school districts and state charter schools as calculated by PED and located on the PED website:

<https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/>

Access to Records and Financial Statements

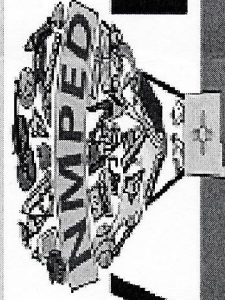
In addition, pursuant to 2 C.F.R. § 200.332(a) (5), all subrecipients as identified on Exhibit A, attached to this subaward, must permit PED and auditors access to records and financial statements as necessary.

Closeout Procedures

- The **final day to submit request for reimbursements** for FY21-22 is **July 7, 2022**
- Deadline to submit Adjustment Request for Reimbursement (ARfR) for FY21-22 is **August 12, 2022, provided a final Request for Reimbursement was submitted previously through period ending 6/30/22**

Enc. (1): Exhibit A

EXHIBIT A (24154 - FINAL FY20-21 with INTERIM FY21-22)



# NEW MEXICO

## Public Education Department

USDE - Elementary & Secondary Education Act As Amended by ESSA Title II, Part A\_FINAL AWARD FY20-21 (GY20) with INTERIM FY21-22 (GY21)

OBMS ENTITY CODE	LOCAL EDUCATION AGENCY	DUNS #	FY20-21 FINAL ALLOCATION	FY20-21 & PRIOR CARRYOVER	FY21-22 PLANNING ALLOCATION	Amount of federal funds obligated by this sub-award to subrecipient	Total amount of federal funds obligated to subrecipient including current financial obligation	Total amount of the federal award committed to subrecipient	FY21-22 APPROVED BUDGET	TOTAL AMOUNT TO BAR
68	West Las Vegas Public Schools	06-942-2491	\$ 101,964.59	\$ 15,704.73	\$ 93,151.37	\$ 108,856.10	\$ 108,856.10	\$ 108,856.10	\$ 93,151.00	\$ 15,705.10
89	Zuni Public School District	10-504-2907	\$ 111,028.70	\$ 71,769.74	\$ 101,431.95	\$ 173,201.69	\$ 173,201.69	\$ 173,201.69	\$ 101,432.00	\$ 71,769.69
STATE CHARTERS										
580-001	21st Century Public Academy	06-603-3031	\$ 13,998.03	\$ 13,998.03	\$ 12,787.75	\$ 26,785.78	\$ 26,785.78	\$ 26,785.78	\$ 12,788.00	\$ 13,997.78
579-001	ACES Technical Charter School	11-720-9902	\$ 1,407.27	\$ 1,407.27	\$ 1,285.58	\$ 2,692.85	\$ 2,692.85	\$ 2,692.85	\$ 1,286.00	\$ 1,406.85
528-001	Albuquerque Bilingual Academy	01-594-6921	\$ 21,864.69	\$ 39,757.00	\$ 19,974.60	\$ 59,731.60	\$ 59,731.60	\$ 59,731.60	\$ -	\$ 59,731.60
574-001	Albuquerque Collegiate Charter School	08-120-1500	\$ 8,334.22	\$ 9,007.36	\$ 7,613.82	\$ 16,621.18	\$ 16,621.18	\$ 16,621.18	\$ 7,614.00	\$ 9,007.18
524-001	AIMS @ UNM	96-759-4388	\$ 5,494.69	\$ 11,491.91	\$ 5,932.69	\$ 17,424.60	\$ 17,424.60	\$ 17,424.60	\$ 5,933.00	\$ 11,491.60
516-001	Albuquerque School of Excellence	96-438-5368	\$ 42,600.33	\$ 61,849.52	\$ 38,917.44	\$ 100,766.96	\$ 100,766.96	\$ 100,766.96	\$ 38,917.00	\$ 61,849.96
517-001	Albuquerque Sign Language Academy (The)	96-259-6008	\$ 5,746.10	\$ 2,649.07	\$ 5,249.39	\$ 7,898.46	\$ 7,898.46	\$ 7,898.46	\$ 5,249.00	\$ 2,649.46
532-001	Aldo Leopold High School	82-586-2134	\$ 7,681.58	\$ 14,885.56	\$ 7,017.51	\$ 21,903.07	\$ 21,903.07	\$ 21,903.07	\$ 7,018.00	\$ 14,885.07
511-001	Alma d' arte Charter High School	15-834-9188	\$ 6,492.36	\$ 6,872.43	\$ 5,931.13	\$ 12,803.56	\$ 12,803.56	\$ 12,803.56	\$ 5,931.00	\$ 6,872.56
575-001	Altura Preparatory School	08-119-9774	\$ 6,357.58	\$ 9,200.96	\$ 5,807.87	\$ 15,008.83	\$ 15,008.83	\$ 15,008.83	\$ 5,808.00	\$ 9,200.83
525-001	Amy Biehl Charter High School	04-453-9596	\$ 10,169.95	\$ 11,390.97	\$ 9,290.64	\$ 20,681.61	\$ 20,681.61	\$ 20,681.61	\$ 9,291.00	\$ 11,390.61
520-001	ASK Academy (The)	02-763-1876	\$ 9,800.36	\$ 19,256.67	\$ 8,952.21	\$ 28,208.88	\$ 28,208.88	\$ 28,208.88	\$ -	\$ 28,208.88
512-001	Cesar Chavez Community School	18-762-1888	\$ 10,662.08	\$ 11,414.21	\$ 9,740.53	\$ 21,154.74	\$ 21,154.74	\$ 21,154.74	\$ 9,741.00	\$ 11,413.74
562-001	Dzit Dit Lool School of Empowerment, Action and Perseverance	08-015-4085	\$ 3,783.31	\$ 7,301.08	\$ 3,456.32	\$ 10,757.40	\$ 10,757.40	\$ 10,757.40	\$ 3,456.00	\$ 7,301.40
550-001	Estancia Valley Classical Academy	08-025-5234	\$ 18,232.00	\$ 8,014.50	\$ 16,655.34	\$ 24,669.84	\$ 24,669.84	\$ 24,669.84	\$ 16,655.00	\$ 8,014.84
557-001	Explore Academy	05-466-2018	\$ 13,698.52	\$ 12,892.70	\$ 12,513.45	\$ 25,406.15	\$ 25,406.15	\$ 25,406.15	\$ 12,513.00	\$ 12,893.15
581-001	Explore Academy - Las Cruces	11-796-3225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
503-001	Horizon Academy West	79-372-5230	\$ 15,545.14	\$ 908.14	\$ 14,200.98	\$ 15,109.12	\$ 15,109.12	\$ 15,109.12	\$ 14,201.00	\$ 908.12
573-001	Hozhó Academy	08-124-4280	\$ 19,272.80	\$ 21,692.35	\$ 17,606.69	\$ 39,299.04	\$ 39,299.04	\$ 39,299.04	\$ 17,607.00	\$ 21,692.04
535-001	J. Paul Taylor Academy	08-002-1416	\$ 6,678.61	\$ 12,365.47	\$ 6,101.10	\$ 18,466.57	\$ 18,466.57	\$ 18,466.57	\$ 6,101.00	\$ 12,365.57
560-001	La Academia Dolores Huerta	80-048-6081	\$ 4,672.59	\$ 9,649.48	\$ 4,268.72	\$ 13,918.20	\$ 13,918.20	\$ 13,918.20	\$ 4,269.00	\$ 9,649.20
546-001	La Tierra Montessori School of the Arts and Sciences	07-660-4652	\$ 2,888.85	\$ 4,487.81	\$ 2,639.19	\$ 7,127.00	\$ 7,127.00	\$ 7,127.00	\$ -	\$ 7,127.00
567-001	Las Montañas Charter School	02-505-6316	\$ 7,942.65	\$ 6,020.18	\$ 7,256.14	\$ 13,276.32	\$ 13,276.32	\$ 13,276.32	\$ 7,256.00	\$ 6,020.32
519-001	MASTERS Program (The)	96-461-5798	\$ -	\$ 4,647.07	\$ 5,845.34	\$ 10,492.41	\$ 10,492.41	\$ 10,492.41	\$ -	\$ 10,492.41
547-001	McCurdy Charter School	07-873-2212	\$ 15,430.80	\$ -	\$ 14,096.98	\$ 14,096.98	\$ 14,096.98	\$ 14,096.98	\$ -	\$ 14,096.98
501-001	Media Arts Collaborative Charter School	00-424-7970	\$ 8,874.17	\$ 733.04	\$ 89,107.00	\$ 8,840.04	\$ 8,840.04	\$ 8,840.04	\$ 8,107.00	\$ 733.04

# RESOLUTION NO. 21-22-01

## Authorizing and Approving Moving of Class of Activity Accounts & Stale Dated Activity Accounts

WHEREAS, the Las Montañas Charter High School tracks all activity accounts with a unique account number to identify the purpose of the account; and

WHEREAS, the “Senior Class” activity account at Las Montañas Charter High School have been raised by that class while the students were at Las Montañas Charter High School and ceased when the class graduated; and

WHEREAS, the stale dated activity accounts at each school have been raised by students at that school; however, the purpose of that account is no longer needed or used.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY that unless rescinded by the Governance Council, that the graduating “Senior Class” activity account be transferred (after all expenses have been paid) to a holding account that will be used by the Director to make improvements to the Las Montañas Charter High School campus that will benefit the students. Any school funds generated by school sponsored activities may not be transferred out of school accounts.

BE IT FURTHER RESOLVED, that unless rescinded by the Governance Council, the stale dated activity accounts will be discussed between the Director of the campus where the money was fundraised and the Business Manager to move the amount to another activity account at that campus where those funds will best be used for the benefit of the students. Any school funds generated by school sponsored activities may not be transferred out of school accounts.

ADOPTED, AND APPROVED this 14<sup>th</sup> day of December 2021.

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President, Governance Council

S E A L

ATTEST:

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Secretary, Governance Council



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KURT STEINHAUS, Ed.D.  
SECRETARY OF EDUCATION, DESIGNATE

MICHELLE LUJAN GRISHAM  
GOVERNOR

## **2020-2021 Annual School Performance Report: Las Montañas Charter High School**

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**School Name:** Las Montañas Charter High School

**School Address:** 1405 S Solano Dr, Las Cruces, NM 88001

**Head Administrator:** Caz Martinez

**Business Manager:** Geri Bennett, SWREC

**Authorized Grade Levels:** 9-12

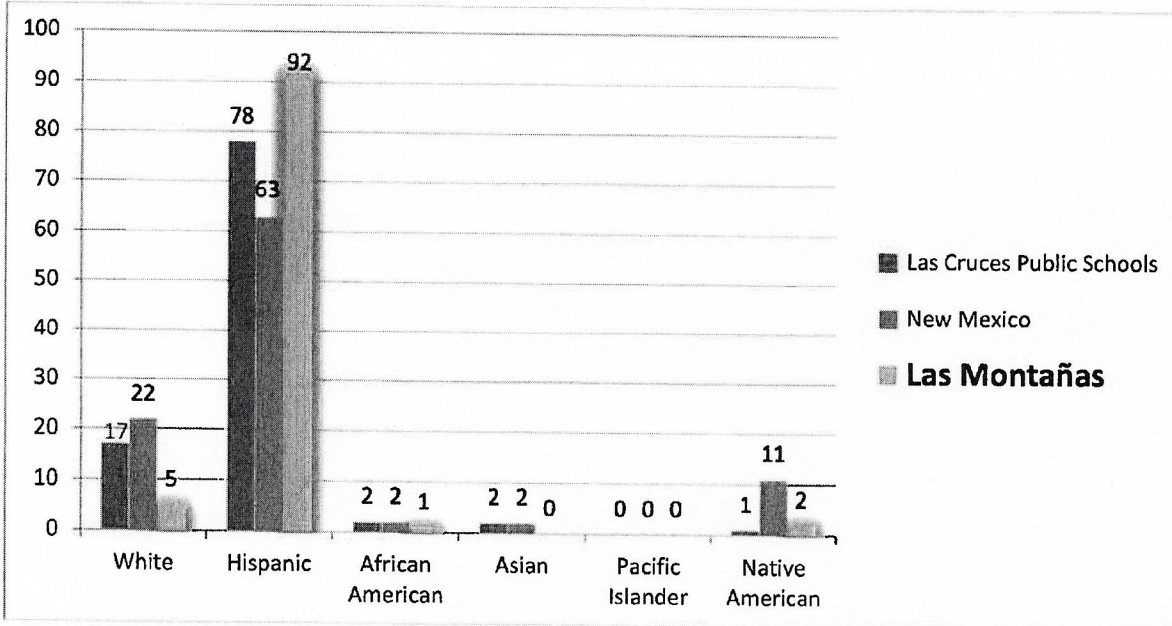
**Authorized Enrollment Cap:** 325

**Current Enrollment:** 156

**Contract Term:** 2019 – 2025

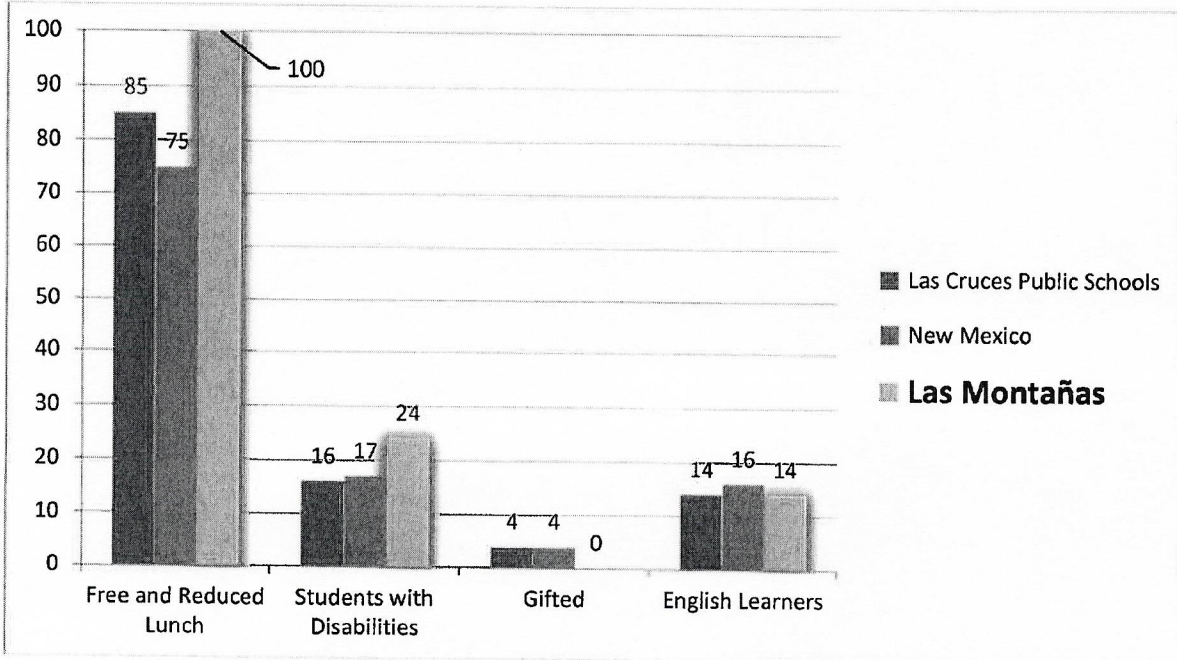
**Mission:** The mission of Las Montañas Charter High School is to develop the academic potential and personal character of each student by engaging and valuing the student, family and community partnership. Students will work to prepare for and meet the challenges of a post-secondary or workforce environment for a globally diverse society.

**Enrollment by Race/Ethnicity**



Source: STARS District and Location Reports General Reports Enrollment Subgroup Percentages with Averages

**Enrollment by Other Subgroups**



Source: STARS District and Location Reports General Reports Enrollment Subgroup Percentages with Averages

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**Site Visit Summary: May 4, 2021**

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**School:** Caz Martinez: Principal; K Dunbar; John Lee: SPED; Amy Trevizo: attendance coach; Claudia Salas: Bilingual Director; Valery Ratliff-Parker; Lezlie Loera: registrar

**PED:** Corina Chavez; Dylan Wilson, Missy Wauneka

### **Response to COVID Pandemic**

Las Montañas serves 156 students in grades 9-12 in Las Cruces. Las Montañas has been involved with High School Redesign for the past few years and worked on re-accreditation last year. When school closed for the pandemic, the focus shifted from those things to senior graduation to getting students online, including purchasing devices and troubleshooting internet access. This school year, Las Montañas has continued moving forward with High School Redesign work, in collaboration with Explore Academy. Las Montañas is in the process of moving from a standardized student schedule to a catalog of modules from which students can choose. This school year, students were assigned to the same teacher all year long but learning happened in smaller modules. The school opened back up in April for in-person learning, and approximately 50 of 150 students are attending school in-person. Las Montañas utilized GEER funds to purchase devices for students and to help families with internet access. The school has paid for some families' internet access during the pandemic.

### **Teaching, Learning, and Assessment**

Instruction occurred via Zoom, Google Classroom and Canvas. Even before the pandemic, course content was moving online to allow for student choice, flexibility, and self-paced learning. Currently, learning happens in modules, and students must complete modules to earn credits. Modules are self-paced. Teachers keep track of student progress weekly, using a shared Google Doc. This shared Google Doc also includes student contact information, outreach logs, and interventions. The Doc is color coded to reflect Early Warning System designations. All teachers contribute to this shared doc on a weekly basis, and it allows the school to prioritize students in need of increased support and intervention.

The school has worked to support teachers by taking non-essential responsibilities off their plates and by providing flexibility and autonomy with teaching methods and hours. The school surveyed teachers to understand how teaching and learning is going for them and learned more about issues affecting teachers' lives outside of their job duties. The school has been working to support teachers in whatever ways are possible.

During the pandemic, teachers realized that students had gaps in their professional technology skills, including communicating with teachers via Google Classroom, utilizing Canvas, and turning in assignments. Next year, the school plans to do more direct teaching of tech skills. Another area of focus for next school year will be trauma-informed teaching and restorative justice.

### **Student and Family Support and Engagement**

Las Montañas has approximately 150 students. All teachers do outreach to students on a weekly basis, with students who are identified in red in the Early Warning System. When teacher outreach is not sufficient to get a student back on track, the attendance coach steps in and does outreach. Through HS Redesign, Las Montañas has worked to put course content online and to provide self-paced learning and personalization. For Las Montañas students, who are often navigating jobs and family obligations, these features are helpful for allowing students to re-engage and to create learning pathways that feel relevant to them.

The school's mission specific goals are around creating a Student Learning Community that helps students learn self-management and college and career-ready skills. Although the school hasn't fully been able to implement their mission specific goals to their full extent this year, the school has implemented embedded SEL learning and a Senior Advisory course. The school also has a dedicated staff person working on Student Learning Communities.

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**Performance Framework Indicators (school-specific questions)**

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**1d. Is the school protecting the rights of English Learner students?**

CSD: 2018-2019: The PED has rated this indicator as Working to Meet Standard because the school provided the requested evidence, specifically evidence of investigating and resolving errors on the ELP Error Report, and, as a result, has instituted remedies that have resulted in compliance or prompt and sufficient movement toward compliance with law.

2019-2020: No rating in WebEPSS for 2019-2020. The school continues to have nine (9) students listed on the ELP Error report, see report previous tab.

*The school said it would investigate these errors and follow up with CSD.*

**2e. Is the school adequately staffed to ensure proper fiscal management?**

CSD: School CPO must register with the state annually and receive training every 2 years.

**3a. Is the school complying with governance requirements?**

Only 1 of 5 GB members has started the training per CSD tracker.

Agendas must be posted to the school website at least 72 hours in advance of the meeting. There is a notice with a link that states that an agenda may be obtained at [www.lasmontanashigh.com](http://www.lasmontanashigh.com) 3 days prior to the meeting. This is confusing, because the link takes you back to the home page of the school's website. It appears that the intent was to provide an email address but the agenda must be posted. It is also recommended that the school post meeting minutes, annual OMA resolution, and bylaws.

**Mission-Specific Goals:**

Goal 1: Student Learning Community (9th-11th grade): All students not classified as "Senior" by the 40th day and full academic year will complete rigorous Student Learning Community (SLC) activities that focus on College and Career Readiness and Social/Emotional Learning.

75%-84% of 9th-11th grade students who are enrolled on both the 40th and 120th day will achieve a minimum of 75 points on the SLC program rubric by the end of the school year.

See rubric saved as Attachment A-Appendix E Mission Specific Goal Rubric 9-11

Goal 2: Senior SLC (STUDENT LEARNING COMMUNITY) advisory program for College & Career Readiness

75%-84% of seniors who are enrolled on both the 40th and 120th day of their senior year will achieve a minimum of 85 points on the senior advisory program rubric by the end of the school year.

See rubric saved as Attachment A-Appendix F Mission Specific Goal Rubric Seniors

**Assurances:**

The school provided the signed assurances document (Appendix B).

**Overall Financial/Organizational Framework Rating: Meets Standards**

*If a school receives a "Does Not Meet Standard" rating for three or more indicators, the school will receive an overall organizational framework rating of "Does Not Meet Standard" for the year. In addition, if a school receives a "Does Not Meet Standard" rating, on any indicator, the CSD and PEC may conduct a closer review the following year on that indicator, and/or the PEC may require the school to submit a corrective action plan in order to specify actions and a timeline to correct the performance deficiency. See ratings for individual indicators in Appendix A.*

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**PERFORMANCE FRAMEWORK AND PUBLIC EDUCATION COMMISSION (PEC) TIER LEVEL**


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The 2020-21 Performance Monitoring Plan was modified in response to the COVID-19 Pandemic. Many of the indicators were unmeasurable and the Performance Framework ratings in Appendix A is reflective of this. Rather than identifying evidence of compliance, schools are required to sign an assurance of compliance.

PEC Tier Levels are based on three indicators: (1) NM School System of Support and Accountability, (2) Student Subgroup Performance, and (3) Mission Specific Goals. Again, due to the pandemic and the resulting flexible administration of state assessments, in 2020-21 there is limited academic data, that could be used as an accountability measure. **Therefore, PEC Tier Levels cannot be assigned for the 2020-2021 academic year.**

**Academic Performance:** The school may provide evidence of meeting mission-specific goals to receive a rating on indicator 3 of the Academic Performance, however, if the school was unable to implement the goals due to the pandemic, the school will not be rated in this section.

**Organizational Performance** The assurances document covers the majority of the indicators of organizational performance. Where possible, results of desktop monitoring and bureau/division reports will be considered.

**Financial Performance Framework:** For indicator 2.c, evidence of implementing an Action Plan to prevent further findings will not be collected this year, therefore the school's rating is solely based on repeat findings.

<b>Las Montanas Charter High School</b>	<b>2020-2021</b>
<b>Category I. Academic Performance Framework</b>	
<b>Indicator 1</b> Components of School Accountability System	Unable to Review - COVID
<b>Indicator 2</b> Subgroup Performance	Unable to Review - COVID
<b>Indicator 3</b> Mission Specific Goals	Unable to Review - COVID
<b>Category II. Organizational Performance Framework</b>	
<b>Indicator 1a</b> Educational Program: mission and educational program of approved charter application	Meets (or Exceeds) Standard
<b>Indicator 1b</b> Educational Program: state assessment requirements	Unable to Review - COVID
<b>Indicator 1c</b> Educational Program: protecting the rights of students with disabilities	Meets (or Exceeds) Standard
<b>Indicator 1d</b> Educational Program: protecting the rights of English Language Learners	Working to Meet Standard
<b>Indicator 1e</b> Educational Program: meeting program requirements for all PED and federal grant programs	ASSURANCES
<b>Indicator 1f</b> Educational Program: NM DASH Plan	Not Applicable
<b>Indicator 2a</b> Financial Mgmt & Oversight: meeting financial reporting and compliance requirements	Working to Meet Standard
<b>Indicator 2b</b> Financial Mgmt & Oversight: following generally accepted accounting principles	Does Not Meet Standard
<b>Indicator 2c</b> Financial Mgmt & Oversight: responsive to audit findings	Meets (or Exceeds) Standard
<b>Indicator 2d</b> Financial Mgmt & Oversight: managing grant funds responsibility	Meets (or Exceeds) Standard
<b>Indicator 2e</b> Financial Mgmt & Oversight: staffing to ensure proper fiscal management	Meets (or Exceeds) Standard
<b>Indicator 2f</b> Financial Mgmt & Oversight: meeting obligations timely / appropriate internal controls	Working to Meet Standard
<b>Indicator 3a</b> Governance & Reporting: complying with governance requirements	Meets (or Exceeds) Standard
<b>Indicator 3b</b> Governance & Reporting: complying with nepotism and conflict of interest requirements	ASSURANCES
<b>Indicator 3c</b> Governance & Reporting: meeting obligations timely / appropriate internal controls	ASSURANCES
<b>Indicator 4a</b> Students & Employees: protecting the rights of all students	ASSURANCES
<b>Indicator 4b</b> Students & Employees: attendance, retention, and recurrent enrollment	Working to Meet Standard
<b>Indicator 4c</b> Students & Employees: meeting teacher and other staff credentialing requirements	Working to Meet Standard
<b>Indicator 4d</b> Students & Employees: respecting employee rights	ASSURANCES
<b>Indicator 4e</b> Students & Employees: completing required background checks / reporting ethical violations	ASSURANCES
<b>Indicator 5a</b> School Environment: complying with facilities requirements	ASSURANCES
<b>Indicator 5b</b> School Environment: complying with transportation requirements	ASSURANCES
<b>Indicator 5c</b> School Environment: complying with health and safety requirements	ASSURANCES
<b>Indicator 5d</b> School Environment: handling information appropriately	ASSURANCES
<b>Category III. Financial Performance Framework</b>	
Self-Assessment Survey completed and signed by Head Admin, SBO, and Finance Chair	Not Applicable

Appendix A: Historical Performance Framework Ratings during Current Charter Contract Term

2019-2020 Renewal Year

2020-21 was Las Montañas Charter High School's first year of operation in the current contract.

Appendix B: Assurances



Charter Schools Division  
Performance Indicator Assurances  
2020-21


Luis Montanas

In an effort to support the 2021 modified site visits and ensure compliance with contracts and applicable federal and state law, state-authorized charter schools shall provide assurances of compliance with the performance framework indicators listed below. Please check the box next to the indicator, then date and sign the form. Signatures of school leaders and governing board presidents are required.

- The school protects the rights of students with special needs, by:
  - Providing services per individual IEP
  - Maintaining both direct service and ancillary support logs.
  - Including a Family Educational Rights and Privacy Act (FERPA) sheet documenting date, person, and purpose for reviewing student's IEP in all IEP folders
- The school protects the rights of English Learner (EL) students:
  - School complies with requirements for English Learners in accordance with federal and state guidelines for identifying, screening, serving, assessing students and providing annual notification to parents.
- The school complies with federal and state grant program requirements.
- The school meets Governance and reporting requirements:
  - Governing Board completes and documents (with signatures) an annual evaluation of Head Administrator
  - School has a governing board-approved Conflict of Interest Policy that complies with NMSA § 22-8B-5, 2
  - School has a governing board-approved Anti-Nepotism Policy that complies with NMSA § 22-8B-10(B)
- The school protects the rights of all students:
  - School meets all Culturally & Linguistically Responsive Framework requirements.
  - School maintains lottery and enrollment practices as described in NMSA § 22-8B-4.1
  - School has a Discipline Policy to include the prevention of bullying and cyber-bullying per NMSA § 22-35-1, NMSA § 22-8B-9(C);
  - School complies with the McKinney Vento Act, with a board-approved dispute resolution policy that meets ESSA guideline
  - School is implementing the Multi-Level Systems of Support (MLSS) NMAC § 30.17
  - School updates Next Steps Plans annually for all high school students.
- The school's attendance policy aligns with the Attendance for Success Act NMSA § 22-12A 1.
- The school protects employee rights:
  - Staff files contain signed contracts, official transcripts, and verification of employment forms
  - School has an employee handbook that includes discipline and grievance policies
  - School has a salary schedule that complies with minimum teacher salaries
  - School has a documented mentorship program for first-year Level One teacher/s
  - School obtains legally compliant background checks per NMSA § 22-10A-5.
- The school complies with facility requirements in NMSA § 22-8B-4.1.
- The school complies with transportation requirements, including all inspections and insurance, if applicable.

- The school complies with health and safety requirements:
  - The school conducts all required emergency drills per PED memorandum of 3/25/21.
  - The school maintains immunization records, including a master immunization log.
  - All staff complete training on reporting child abuse and neglect.
  - The school has a Diabetes Management plan.
- The school handles information appropriately:
  - School completes all STARS reporting requirements on time.
  - School follows proper security procedures, including keeping student files locked
  - School follows all FERPA and Health Insurance Portability and Accountability Act (HIPAA) guidelines
  - School maintains a procedure for the transfer of cumulative files.

By checking the box for each indicator above (on both pages) and signing this document, I affirm that the school complies with the performance framework items listed.

 Laura J Carrion	7-1-21
C. AZ MARTINEZ	07/01/2021