



**LAS MONTAÑAS CHARTER HIGH SCHOOL
GOVERNANCE COUNCIL MEETING**

For January 2022

1405 S. Solano, Las Cruces, NM 88001

Time: Jan 18, 2022 05:30 PM Mountain Time (US and Canada)

Join Zoom Meeting

https://www.google.com/url?q=https://us04web.zoom.us/j/72270372727?pwd%3D2OUjEk3TtCfuACKxfFQMZ6rSwJ2ke.1&sa=D&source=calendar&ust=1642531329750205&usg=AOvVaw0Sa6QQkv_OKPUO9rFqc3c1

Meeting ID: 722 7037 2727

Passcode: 68w9ke

Officers:

Laura Carrion, President
Vacant, Vice President
Michael Davis, Secretary

Members:

Kevin Freitas
Patricia S. Gonzales
Patrick Doyle

AGENDA

- | | |
|--|---------------------------------|
| 1. Call to Order
Roll Call
Pledge of Allegiance | Laura Carrion, President |
| 2. Approval of Agenda and Previous Minutes
Agenda – January 18, 2022
Minutes – December 14, 2021 (Exhibit "A") | Laura Carrion, President |
| 3. Open Forum | Laura Carrion, President |

Public comments and observations regarding education policy and governance issues, as well as the strategic plan for education, are heard at this time. There is a three-minute time limit per presenter. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf.

Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order by the LMCJHS Governance Council President.

**4. Discussion and/or Action: Fiscal (Exhibit "B")
Manager**

Priscilla Cabral, Bus.

- A. December Disbursements: \$40,825.12
- B. December Revenue: \$211,556.69
- C. Action Items:
 - a. Increase BAR Air Quality Award fund 24316: \$2,877.00

5. Superintendent's Report/Action Items

Caz Martinez, Director

- A. Covid-19 Safe Practices/Updates
- B. Enrollment
- C. Beginning of Spring Semester
- D. CTE Update
- E. High School Redesign Network Case Study

6. Adjourn

Laura Carrion, President

The LMCJHS Governance Council attempts to follow the order of items as listed, however the order of specific items may vary from the printed agenda. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the superintendent at Las Montañas Charter High School at 575-527-5916 at least one week prior to the meeting or as soon as possible.



**LAS MONTAÑAS CHARTER HIGH SCHOOL
GOVERNANCE COUNCIL MEETING
for December 14, 2021**

**Topic: December GC Regular Meeting
Time: 05:30 PM Mountain Time (US and Canada)**

Join Zoom Meeting:

<https://us04web.zoom.us/j/75212006738?pwd=MmNyQXU4VG56N3JnNF1SNFhSZFVNZz09>

Meeting ID: 752 1200 6738

Passcode: G2gaKn

1405 S. Solano, Las Cruces, NM 88001

Officers:

Laura Carrion, President
Vacant, Vice-President
Michael Davis, Secretary

Members:

Kevin Freitas (Absent)
Patricia S. Gonzales (Absent)
Patrick Doyle

Meeting Minuets for December 14, 2021

1. Call to Order

Laura Carrion, President

The meeting was called to order by President Laura Carrion at 5:33 pm. All board members were present except Kevin Freitas and Patricia Gonzales.

Also, in attendance: Caz Martinez (Superintendent), Gabe Estrada (Asst Principle), Amy Trevizo (Attendance Coach). Valery Parker (Curriculum and instruction specialist)

Roll Call

Call to order by Ms. Carrion at 5:33 p.m.

Pledge of Allegiance

The Pledge of Allegiance was led by Mrs. Laura Carrion

2. Approval of Agenda and Previous Minutes Laura Carrion, President

Agenda – December 14, 2021

Minutes – November 16, 2021 (**Exhibit “A”**)

- a. Mr. Martinez asked to make changes to the agenda. He asked to add on Item under number 4 (Fiscal) Under B we can add a line item ‘c’ to include carry over letter for ESSER funds that we just got in today. The state recommends we make a bar for it before the end of the year. This is our only option to add it under the November Revenue. Laura Carrion added addition item under 4 which is ‘c’ that is carry over for Cares Act. This is an email that all the schools have been waiting for all over the state.

Motion to approve the agenda and minutes as presented:

1st: Mike Davis

2nd: Patrick Doyle

Rollcall Taken: **Passed unanimously**

3. Open Forum

Laura Carrion, President

Public comments and observations regarding education policy and governance issues, as well as the strategic plan for education, are heard at this time.

There is a three-minute time limit per presenter. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order by the LMCFS Governance Council President.

No one was present from outside of the school

4. Discussion and/or Action: Fiscal (Exhibit “B”) Caz Martinez, Director

A. November Disbursements: \$57,503.58

B. November Revenue: \$193,606.70

C. Action Items

a. Increase BAR to Title II fund 24154 \$6,020.32

b. Activity Account resolution No. 21-22-01

c. ESSER I fund 243101 Carry Over

- i. Will be updated to reflect Title III. The activity account resolution that we're asking the Board to approve tonight is just kind of a policy and procedure where we are getting you know our ducks in line before we move any of our activity account money. There are some stale accounts in there that haven't been used and we are wanting to pass this resolution so that we can free up some of that money into current clubs or new clubs that are you know, set to come up in the new year. And then that, of course that

last ESSER I carryover you receive that late this afternoon it's worth \$19,876 We'll use these funds for additional students supports PPE and continuing our sanitation service at the school. Officer Doyle asked about retention bonuses and salary increases. Can we discuss those funding sources for your staff or is that something different? Mrs. Carrion explained that salary schedule come directly from NMPED and those will need to be approved for next year. If they are increased Mr. Martinez said the CG Unite will have to be increased. Mrs. Carrion clarified if you are going to increase salaries by \$10,000 the SCG amount will have to increase to meet those demands. LCPS has those monies for retention bonuses because it wasn't spent prior, and it needed to be spent. To answer officer Doyle's question we discussed it amongst ourselves, leadership team and business manager as well as with the board last year when the funds became available. We decided to push those stipends not in retention or hazard pay but to summer school stipends. We are going to pay for the next 2 years. We did this last year and will do it again next year. We will do this for each teacher and staff including our support staff like our attendance coach and our Registrar to receive \$4,00 stipend this summer to manage summer school as well as getting students caught up. So even though our teachers are working more in the summer then if they had the whole summer off the way we set up summer school is they're not getting burned out in the summer, and they will still have which was evident this August still have some energy to perform their job duties and descriptions in the fall and we give them breaks in the summer as well. And it's not it's not a real intense summer school but it does work for students who do want to prevent you know, mitigate that learning loss catch up on credits. It was kind of a win win for staff and students and everybody so that's what we decided to do in lieu of the other things that other districts are doing.

Motion to approve fiscal as presented

1st: Mike Davis

2nd: Patrick Doyle

Rollcall Taken: **Passed unanimously**

5. Superintendent's Report/Action Items

Caz Martinez, Director

- A. COVID-19 Safe Practices/Updates
- B. Enrollment
- C. End of Term 4
- D. CTE Update
- E. 2020-2021 Annual School Performance Report
- F. Student Council activities/ Athletics
 - a. COVID-19 Safe Practices: We actually have some hard data to share with you some good news because our surveillance testing program did kick in finally, and on December 2 with the premier medical group coming into a full-service surveillance testing. On December 2, we had 32 students and adults participate and all were negative for COVID. The following week, we had 44 students and adults participate in survey this testing. Again all we're negative. So that's really good news. The first two weeks of surveillance testing we were clean with COVID results. We will have done this done on a weekly basis every Wednesday morning. So tomorrow morning we'll have another round of surveillance testing. We've had pretty good turnout. We've had about 20% of student's surveillance tests students on our enrollment tests last week. The goal is 25% We were up from 16% The first week. So as students get used to it as they hear from their peers that it's a noninvasive test and it's not anything that's painful or uncomfortable, I believe more students will continue to test and they are now looking forward to getting the results. You do get results directly through a text message or you can log into to an account that you create with premier medical group. And also I have access to everybody's results who took the test and what their results are. You know within a couple of hours of testing so by you know lunchtime, we the group comes in at 9am. And by lunchtime we know everybody's results and we could send someone home if a positive does come up which inevitably it probably will but fortunately so far in the first two weeks it has not and so I'll continue to update you on those results.
 - b. C. Enrollment Term 4: We just completed our 80th Day here in mid-December, and we were at 174 students. Again if I'm going to remind you we were budgeted for 158 students this year. So between 40- and 80-day numbers we did see an increase in enrollment, which you know is good news and could potentially get a increase in funds in January, February, March and ever the state, you know rolls that out. There are other factors involved like you know our ancillary numbers, our SPED numbers are bilingual numbers, things like that. But the main number is that number of students so I'm definitely comfortable with our enrollment right now. And we continue to enroll students. We do drop

students as well. various reasons, mainly for non-attendance and just cannot contact them after exhausting all interventions. So we are in the process of dropping some students. However, we will continue to enroll them and Lezlie our registrar gets calls almost on a daily basis and we have plans to enroll probably around a dozen students when we get back in January or they're going to begin and if already enrolled. So we'll definitely be able to make up some of those students that we lost on our on our enrollment number. Next item we're coming up to the end of term for the end of this week here in a couple of days. We do have a plan for students who have not shown progress or have not shown an engagement to a level of being able to pass terms of different classes. I'm going to go ahead and let Mrs. Parker explain what that plan is and some kind of rough numbers regarding students that we expect to come back in person those that we are allowed to continue to learn remotely and other factors. Mrs. Parker: we have our plan right now and after the students that we drop it Mr. Martinez was just referring to we have 163 students in our student information system. Of those 163, 95 of them are in person coming to school and receiving face to face instruction. There are 13 additional students that will probably be dropped on top of the ones that Mr. Martinez mentioned. But like he said, we're not too worried about that because we have other kids that are going to enroll. And then there are 44 students that are online that they were basically given an ultimatum. We called them last month at the beginning of term four and said if you don't get your butts to work, you're going to have to come back, and it worked for some of them but majority it didn't. So those 44 students are going to have to come back in person they will no longer be able to work remotely. So a schedule has been made for them and they'll come back and hopefully receive instruction face to face and improve their academic achievement. there are about 11 students that will continue to work online. They've been doing just fine. They've been successful working online so they may continue. And that is about it. Mr. Martinez: just add to that we've been constant contacts. Our teachers have been our attendance coach has been our school counselor has been we refer them to you know, our partners at LA Fuente, which includes a social worker. And again, we've exhausted all interventions to try to get these students on track or back on track or back engaged. A lot of it some of them have worked, a lot of them haven't. We'll continue to try. One of our last resources to bring it back in person like Mrs. Parker mentioned. And hopefully we'll see them in person and see their engagement get better and eventually get these term classes passed. Because if not, obviously they're going to lose another year of learning and credits and in some cases the be behind as far as your age and the number of

credits they need. And be another statistic which we're trying to try our best to avoid. Officer Doyle: Is there any one thing that you could say Miss Parker that would if you could put your thumb on it say what was the difference between the 11 that moved on and the 44 I guess it would leave 33 that are having a comeback where they just not participating in the program? Mrs. Parker answered I think I've heard that. When our attendance coach makes the calls and talks to the parents to find out what's going on. The majority of it is that they have jobs that they're employed. The students are the parents, the students are employed and therefore they're choosing work. That's the majority. The other side of that is the parental support. Okay, getting the parents to hold them accountable is also a challenge or any type of involvement. In as far as those students that have jobs were having a difficult time in some cases with their employers not respecting their school schedule. We will continue to work on and continue to update this board on that progress.

- c. CTE Update: Again, we're finishing up turn for the school and our CTE programs. We've had, you know, several students are going to graduate from one kind of the introductory courses in our construction pathway to construction to beginning in January. So that has been a success as far as retaining the students in that program. Our Educator's pathway program where we lost a couple of students it was, you know, remember it began last year during the school closure period so that was difficult to do. Those students who graduated from educator pathway one to two the numbers are real low right now. But we have good numbers in our educator one in other words, our second cohort that begin the educator pathway, the beginning of this school year, so we'll do our best try to retain those students in graduate them to the second level of that beginning next school year. There is meetings that I've been involved in over the last month, weekly with our region, region J, which includes LCPS, Gadson, and Hatch and ourselves we're getting ready to have industry partner meetings in January in February, and it's all part of the requirements of the Federal Perkins grant to have industry partners on board with our region so they can help us in creating our curriculum with the different pathways that all the different schools and school districts offer. Again, just to remind everybody, we offer an education pathway and a construction pathway. We hope to expand that as the years go on. But those are the two that we're focused on now. And we feel comfortable with our early implementation of these programs. As we are, you know, brand new, we're babies in our region, and we're learning from the other bigger districts on what works and what doesn't and figuring out what works and what doesn't for us. And, again, it's critical that we get that shot built in the near future within a year or so

from now. So we can really, really see it take off. Mrs. Parker would like to add a couple of things on the pathways. The kids that are taking construction love it. They really like getting their hands on the tools and building stuff so that that pathway is going strong had a really good start. That educator pathways definitely picking up from last year. So that was going really well as well. And today was the first time that we have one of our educator rising students. So observe so they observed at another charter school in the inner city with Jay Paul and was really good. So knowing we have that collaboration for between charters, forward observations, and some field work because it's a positive thing.

- d. 2020-2021 annual school Performance Report: the Annual Performance Report, based on our site visit and other items that the charter school division evaluates, this first page and again it was in your packet so you could have reviewed it. This first page is just our enrollment or demographics. Next page is a narrative based on the site visit which last year was a full remote learning due to the pandemic and we had critical staff and teachers and a lot of people on the on the zoom with the charter school division, going through their format as far as how they evaluate how our school is doing. Remember, this is our last year was our first year this report is based on last year, and that was our first year in our new contract happened to be also the pandemic year and the school closure year. So it's definitely a lot different than what we were expecting and what we're used to. But if you read this narrative, obviously I'm not going to read it to you in this meeting right now you do have it and there wasn't anything that is a major, I guess negative reaction or evaluation based on what they saw and what they heard and what we're doing last year. This section here on page five of this document is based on our mission specific goals these targets in the Public Education Commission did it allow us to? Like yes, kind of skipped last year based on the school closure we could not hold to our mission specific goals because we didn't have students in the building. Our mission specific goals are based on a rubric that we need to be working with kids in person order to complete so they allowed us to, I guess kind of scratch that year and, and give us a give us a pass on our mission specific goals and then not just us, but it was an option for every charter school in the state. That they do authorize. The next section is the performance framework. And the academic performance organizational performance and financial performance we get evaluated on a meets, does not meet, or working to meet standard. We performed well in this section the only section that that we had did not meet was generally accepted accounting principles. We have been working with that with our previous business manager who last year retired is Jerry Bennett. Pricilla has since taken over. This issue will come up when we

see the audits results when they get released. Priscilla has been working I mean really nonstop with NMPED with other school business officials around the state. And more critically more importantly, we'll begin work in January and February with our current auditors to get these issues figured out around our accounting software that we use that we are going to transition to a different one next school year to make things easier not have this pop up as it does not meet in our more critical years of years three and four of this current contract going into year five, which is a renewal year. Again, this is year one or last year was your one which we're looking at. We're currently in year two. So by year three and four, I'm confident that this issue will be resolved with our accounting software and with the work that Purcell is doing with all those different organizations and people that I just mentioned. The last page is just assurances, just making sure that you know that we comply with the law and with charter school Act and what is in contract.

- e. Student Council activities/athletics: The Student Council has really been picking up their activities around the school around the holidays, and creating spirit week decorating, doing different activities and announcements and different recognitions around the school. For example, we are having a bonfire tomorrow evening first ever one that we've ever had. It's been you know reported to the fire department to the city. We do have a permit for it. And you know, I'll be there throughout the whole thing to supervise and so will the student council teacher. Its going to be a small one, not a huge number of participants yet to be a student. We're not opening up to the public or to any students around town. Just our students in our school community. And you know, we have a lot of space out there, so we'll make sure everybody's safe and safe to be the number one priority. The athletics program has been wrapped up as far as volleyball is concerned. And basketball has begun. And the basketball team just went to El Paso this past Saturday. Loss of one point game to a private school over there called Harmony and they're going to create a more you know, more regular schedule when January begins. It's kind of like a scrimmage and they continue to practice and get really excited about their upcoming season. They played Saturday on Monday morning it was all they could talk about. It felt like you know, like a school that was had just kind of lost a state tournament game even though it was just you know, a scrimmage against another private school so the kids were really excited about it. Coach was excited about it. So we look forward to this next semester and then playing more games.

6. Adjourn 5:55

Laura Carrion, President

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High School at 575-527-5916 at least one week prior to the meeting or as soon as possible.

Motion to adjourn

1st: Mike Davis

2nd: Patrick Doyle

Rollcall Taken: **Passed unanimously**

_____ / _____ Laura Carrion Governance Council President	Date Approved
_____ / _____ Mike Davis Governance Council Secretary	Date Approved
_____ / _____ Meeting Minutes Prepared By	Date Approved

Las Montanas Charter School

Disbursement Detail Listing Bank Name: Citizens Bank Date Range: 12/01/2021 - 12/31/2021 Sort By: Vendor
 Fiscal Year: 2021-2022 Bank Account: 119159401 Voucher Range: - Dollar Limit: \$0.00
 Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount																																																																																																																																															
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Las Montanas Charter School

Disbursement Detail Listing

Bank Name: Citizens Bank
 Bank Account: 119159401

Date Range: 12/01/2021 - 12/31/2021
 Voucher Range: -

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names
 Exclude Voided Checks
 Exclude Manual Checks
 Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
8483	12/02/2021	1088	Hayden's Hardware	Trans B20275	24330.1000.56118.1010.567001.0000	Replacement Hand Sanitizer Pump	\$39.99
8484	12/02/2021	1088	Las Cruces Public Schools	December 2021	11000.2600.54610.0000.567001.0000	Annual Lease	\$139.97
8484	12/02/2021	1088	Las Cruces Public Schools	December 2021	31200.4000.54610.0000.567001.0000	Annual Lease	\$25,653.00
8485	12/02/2021	1088	Maynes, Sandi	November 2021	24106.2100.53212.2000.567001.0000	Speech & Language Pathologist Services	\$0.00
8493	12/07/2021	1090	New Mexico State University HRTM 0910034		23009.1000.55817.9000.567001.0000	Meals for NMSU HRTM Tour - \$8 per meal	\$25,653.00
8486	12/02/2021	1088	Robinson, Richard L	November 2021	11000.1000.53414.0000.567001.0000	Annual Athletic Instruction	\$1,080.41
8487	12/02/2021	1088	Staples Business Management	3490666621	11000.1000.56118.0000.567001.0000	Supplies/Materials per attached list	\$80.00
8488	12/02/2021	1088	The Kids-Academic Evaluatons	November 2021	24106.2100.53211.2000.567001.0000	Annual Diagnostic Services	\$850.00
8494	12/07/2021	1090	United Janitorial Services LLC	10	24330.2600.55915.0000.567001.0000	Monthly Janitorial Services	\$491.92
8489	12/02/2021	1088	Verizon	9892879695	11000.2600.54416.0000.567001.0000	Annual Communication	\$2,003.78
<p>Check Total: \$1,944.00</p> <p>Check Total: \$174.14</p> <p>Bank Total: \$40,825.12</p>							

Las Montanas Charter School

Disbursement Detail Listing

Bank Name: Citizens Bank
 Bank Account: 119159401

Date Range: 12/01/2021 - 12/31/2021

Sort By: Vendor

Fiscal Year: 2021-2022

Voucher Range: -

Dollar Limit: \$0.00

Print Employee Vendor Names

Exclude Voided Checks

Include Non Check Batches

Check Number Date Voucher Payee Invoice Account Description Amount

Fund	Amount
11000	\$29,639.19
21000	\$5,124.00
23009	\$80.00
24106	\$3,997.94
24176	\$0.00
24330	\$1,983.99
31200	\$0.00

Fund Totals: \$40,825.12

End of Report

Disbursements Grand Total: \$40,825.12

Las Montanas Charter School

Fiscal Year: 2021-2022

GC Monthly Revenue Listing

Account Code	Date	Amount	Memo
	12/8/2021	\$310.00	GA T-Shirt Sales
	12/10/2021	\$169,705.48	Operational SEG
	12/15/2021	\$7,732.23	Title I
	12/16/2021	\$7,070.89	Admin Claim OD20, JM21, AJ21
	12/17/2021	\$9,791.08	Entitlement IDEA B
	12/28/2021	\$90.72	HB 33
	12/29/2021	\$6,159.97	Perkins Redistribution
	12/29/2021	\$4,149.93	Perkins Redistribution
	12/29/2021	\$6,546.39	Perkins Redistribution

Grand Total: \$211,556.69

End of Report

Las Montañas Charter High School- BUDGET REPORTS FISCAL YEAR 2021/2022

Revenue	FUND NAME	FUND #	BUDGET	Adjustment	GL BUDGET	EXPENDITURE TO DATE	ENCUMBRANCE	BUDGET BALANCE	PERCENTAGE
*	Operational	11000	2,096,853.00	-	2,096,856.00	1,120,300.05	1,040,382.96	(63,830.01)	-3.04%
>	Student Nutrition	21000	60,450.00	-	60,450.00	25,669.91	34,780.09	-	0.00%
>	Title I	24101	83,562.00	-	83,562.00	38,433.97	43,607.70	1,520.33	1.82%
>	Entitlement	24106	87,246.00	-	87,246.00	17,114.43	32,385.57	37,746.00	43.26%
>	Title II	24154	7,256.00	-	7,256.00	1,040.00	1,290.63	4,925.37	67.88%
>	Carl Perkins Secondary	24174	6,608.00	-	6,608.00	6,487.75	-	120.25	1.82%
>	Carl Perkins Unliquidated Obligations	24175	6,740.00	-	6,740.00	6,740.00	-	-	0.00%
>	Carl Perkins Redistribution	24176	18,771.00	-	18,771.00	16,856.29	-	1,914.71	10.20%
>	CARES Act	24301	19,876.00	-	19,876.00	-	2,852.17	17,023.83	85.65%
>	CARES Act GEERF	24307	10,000.00	-	10,000.00	-	-	10,000.00	100.00%
>	RRSA ESSER II	24308	175,354.00	-	175,354.00	-	-	175,354.00	100.00%
>	ESSER II Air Quality	24316	2,889.00	-	2,889.00	-	2,792.35	96.65	3.35%
>	ESSER III American Rescue Plan	24330	302,732.00	-	302,732.00	38,052.84	16,731.14	247,948.02	81.90%
*	Medicaid	25153	9,788.00	-	9,788.00	7,569.32	-	2,218.68	22.67%
>	GO Library	27107	2,679.00	-	2,679.00	-	-	2,679.00	100.00%
>	Family Income Index	27407	102,831.00	-	102,831.00	11,384.77	19,201.81	72,244.42	70.26%
>	Career Tech Ed Program	27502	17,651.00	-	17,651.00	5,108.24	6,592.71	5,950.05	33.71%
>	Lease Assistance	31200	117,385.00	-	117,385.00	-	-	117,385.00	100.00%
*	HB-33	31600	135,000.00	-	135,000.00	918.98	10,220.86	123,860.16	91.75%
>	SB-9 Special	31703	10,245.00	-	10,245.00	-	-	10,245.00	100.00%
TOTAL			3,273,916.00	-	3,273,919.00	1,295,676.55	1,210,837.99	767,401.46	

*=guarantee revenue

>=RfR process, have expend first then ask for reimbursement. This is done monthly



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
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SANTA FE, NEW MEXICO 87501-2786
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KURT STEINHAUS, Ed.D.
SECRETARY OF EDUCATION, DESIGNATE

MICHELLE LUJAN GRISHAM
GOVERNOR

January 12, 2022

MEMORANDUM

TO: Superintendents, Charter School Leaders

FROM: Katarina Sandoval, Deputy Secretary of Academic Engagement and Student Success

RE: **Governors Emergency Education Relief Fund_Federal Sub-award_Air Quality (24316)**

The New Mexico Public Education Department (PED) has previously awarded federal funding for Air Quality through the Elementary and Secondary School Emergency Relief Fund (ESSER II) for FY21-22. This notification is to award an additional federal sub-award for funding through the Governors Emergency Education Relief Fund for air quality improvements related to COVID-19. In accordance with federal regulations at 2 C.F.R. § 200.332(a), please note the following federal award identification information specific to this sub-award. All entities receiving this sub-award through PED, as listed on Exhibit B are sub-recipients of the following federal funding:

Subrecipient's name	See Exhibit B
Subrecipient's DUNS number	See Exhibit B
Federal Award Identification Number (FAIN)	S425C210021
Federal award date	01/08/2021
Sub-award period of performance start and end dates	01/08/2021 – 9/30/2023
Sub-award budget period start and end dates	07/01/2021 – 6/30/2022
Amount of federal funds obligated by this sub-award	See Exhibit B
Total amount of federal funds obligated to subrecipient including current financial obligation	See Exhibit B
Total amount of the federal award committed to subrecipient	See Exhibit B
Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)	Governors Emergency Education Relief Fund

Federal awarding agency	United States Dept. of Education to NM Department of Finance and Administration (Federal subrecipient)
Contact information for awarding official	Frank T. Brogan, Assistant Secretary 400 Maryland Ave., SW Washington, DC 20202 (202) 401-0113
CFDA number and name	84.425C Governors Emergency Education Relief Fund
Research and development (R&D) award (Yes/No)	No
Indirect cost rate for federal award	N/A

The following requirements apply to this sub-award:

- 2 C.F.R. Part 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards¹
- 2 C.F.R. Part 3474: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 C.F.R. Part 3485: Non-procurement Debarment and Suspension

Reporting Requirements

1) The funding for this award must be used specifically for expenditures related to air quality improvements specifically related to COVID-19. Below is a list of allowable expenditures:

- Purchasing portable HEPA air purification units and filters (must meet PED minimum specifications)
- Purchasing MERV-13 (or higher) filters for your HVAC system and ACs
- Purchasing fans
- Repairing windows and/or doors so that they can open to let fresh air in
- Purchasing equipment to run outdoor classes
- Other spending that supports the repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and non-mechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door repair.

2) Please submit a BAR through OBMS for the award amount using fund code **24316** and revenue object code **44500**. Please adhere to the following timelines required for obligation, liquidation and RfR submission:

- Submit your BAR with a copy of this letter and a signed copy of the assurances document through OBMS by **February 28, 2022**.
- The final award amounts in Exhibit B shall be **expended and liquidated by June 30, 2022**.

¹ The regulations at 2 C.F.R. Part 200 are located online at: http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl.

- Pursuant to NMSA 6-5-3, the **appropriate fund** shall be **encumbered prior to the** issuance of **vouchers** or **purchase orders** or the engagement of **contracts**.

Indirect Cost Rate

As noted within the Request for Application (RFA) between PED, indirect costs are not applicable to this grant award. The provision of services related to activities, clearly and directly linked to meeting the objectives of this grant, are applicable and shall be budgeted according to the approved RFA.

Access to Records and Financial Statements

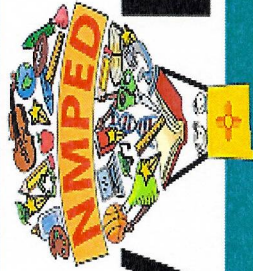
In addition, pursuant to 2 C.F.R. § 200.332(a)(5), all subrecipients as identified on Exhibit B, attached to this subaward, must permit PED and auditors access to records and financial statements as necessary.

Closeout Procedures

- The final day to submit request for reimbursements for this award is **July 7, 2022**.

If you have any questions regarding your air quality federal subaward, please contact Amanda Lupardus, Financial Coordinator, Amanda.lupardus@state.nm.us (505) 677-6692. To reach the Fiscal Grants Management Bureau, please contact Susan Lucero, susan.lucero@state.nm.us, (505) 827-3848.

Enc.: Exhibit B



NEW MEXICO

Public Education Department

USDE - CARES ACT/ESSER II AND GEER II_AIR QUALITY (24316) FINAL AWARD FY21-22

OBMS ENTITY CODE	LOCAL EDUCATION AGENCY	DUNS #	Amount of federal funds previously obligated by this sub-award to subrecipient	Amount of federal funds obligated by this sub-award to subrecipient	FY21-22 FINAL ALLOCATION (GEER II)	FY21-22 FINAL ALLOCATION (GEER II)	Total amount of federal funds obligated to subrecipient including current financial obligation	Total amount of the federal award committed to subrecipient	FY21-22 APPROVED BUDGET	TOTAL AMOUNT TO BAR
562-001	Dzit Dit Lool School of Empowerment, Action and Perseverance	08-015-4085	\$ 2,260	\$ 2,256	\$ 2,256	\$ 4,516.18	\$ 4,516	\$ 2,260	\$ 2,260	\$ 2,256
550-001	Estancia Valley Classical Academy	08-025-5234	\$ 5,404	\$ 5,359	\$ 5,359	\$ 10,762.81	\$ 10,763	\$ 5,404	\$ 5,404	\$ 5,359
557-001	Explore Academy	05-466-2018	\$ 5,525	\$ -	\$ -	\$ 5,525.00	\$ 5,525	\$ 5,525	\$ 5,525	\$ -
581-001	Explore Academy - Las Cruces	11-796-3225	\$ 3,442	\$ -	\$ -	\$ 3,442.00	\$ 3,442	\$ 3,442	\$ 3,442	\$ -
503-001	Horizon Academy West	79-372-5230	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
573-001	Hózhó Academy	08-124-4280	\$ 4,337	\$ 4,306	\$ 4,306	\$ 8,642.62	\$ 8,643	\$ 4,337	\$ 4,337	\$ 4,306
535-001	J. Paul Taylor Academy	08-002-1416	\$ 3,154	\$ -	\$ -	\$ 3,154.00	\$ 3,154	\$ 3,154	\$ 3,154	\$ -
560-001	La Academia Dolores Huerta	80-048-6081	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
546-001	La Tierra Montessori School of the Arts and Sciences	07-860-4652	\$ -	\$ 2,310	\$ 2,310	\$ 2,310.26	\$ 2,310	\$ -	\$ -	\$ 2,310
567-001	Las Montañas Charter School	02-905-6318	\$ 2,889	\$ 2,877	\$ 2,877	\$ 5,765.71	\$ 5,766	\$ 2,889	\$ 2,889	\$ 2,877
519-001	MASTERS Program (The)	96-461-5798	\$ 3,532	\$ 3,511	\$ 3,511	\$ 7,043.28	\$ 7,043	\$ 3,532	\$ 3,532	\$ 3,511
547-001	McCurdy Charter School	07-873-2212	\$ 5,041	\$ 5,000	\$ 5,000	\$ 10,041.15	\$ 10,041	\$ 5,041	\$ 5,041	\$ 5,000
501-001	Media Arts Collaborative Charter School	00-424-7970	\$ 3,105	\$ 3,090	\$ 3,090	\$ 6,195.19	\$ 6,195	\$ 3,105	\$ 3,105	\$ 3,090
578-001	Middle College High School	03-747-5351	\$ 2,808	\$ 2,797	\$ 2,797	\$ 5,605.00	\$ 5,605	\$ 2,808	\$ 2,808	\$ 2,797
542-001	Mission Achievement and Success Charter School	09-055-1210	\$ 11,875	\$ 11,743	\$ 11,743	\$ 23,618.38	\$ 23,618	\$ 11,875	\$ 11,875	\$ 11,743
564-001	Monte del Sol Charter School	01-474-4200	\$ -	\$ 4,049	\$ 4,049	\$ 4,049.44	\$ 4,049	\$ -	\$ -	\$ 4,049
529-001	Montessori Elementary School (The)	80-048-6230	\$ -	\$ 4,454	\$ 4,454	\$ 4,453.64	\$ 4,454	\$ -	\$ -	\$ 4,454
549-001	New America School of Las Cruces	07-919-4295	\$ 3,053	\$ 3,039	\$ 3,039	\$ 6,091.95	\$ 6,092	\$ 3,053	\$ 3,053	\$ 3,039
554-001	New Mexico Connections Academy	07-920-1379	\$ -	\$ 9,281	\$ 9,281	\$ 9,281.21	\$ 9,281	\$ -	\$ -	\$ 9,281
509-001	New Mexico School for the Arts	08-055-4399	\$ 3,621	\$ 3,600	\$ 3,600	\$ 7,220.70	\$ 7,221	\$ 3,621	\$ 3,621	\$ 3,600