



**LAS MONTAÑAS CHARTER HIGH SCHOOL
GOVERNANCE COUNCIL MEETING
for June 20, 2023,**

Topic: June GC Regular Meeting

Time: June 20, 2023, 12:30 PM Mountain Time (US and Canada)

Join Zoom Meeting:

<https://us06web.zoom.us/j/86554655757?pwd=RWViYis0WHR5aWxZK3R5SXllZUIwZz09>

Meeting ID: 865 5465 5757

Passcode: OKLHMw

1405 S. Solano, Las Cruces, NM 88001

Officers:

Laura Carrion, President
Vacant, Vice-President
Michael Davis, Secretary

Members:

Kevin Freitas
Patricia S. Gonzales
Diane Montoya

Meeting Minutes June 20, 2023

1. Call to Order

Laura Carrion, President

The meeting was called to order by Laura Carrion at 12:30 pm. All board members were present.

Also, in attendance: Caz Martinez (Superintendent), Gabe Estrada (Asst Principal), Amy Trevizo (Attendance Coach), Priscilla Cabral (SBO)

Roll Call

Call to order by

Pledge of Allegiance

The Pledge of Allegiance was led by Laura Carrion

2. Approval of Agenda and Previous

Laura Carrion, President

Agenda – June 20, 2023: Mr. Carrion noted a change to the Closed Executive session, the board will not be discussing Mr. Martinez Contract they will only be discussing his evaluation and updating the contract amounts as the contract approved in the prior year had been approved for 2 years.

Minutes- May 16, 2023 (**Exhibit “A”**)

Motion to approve the agenda and minutes as presented:

1st: Mike Davis

2nd: Patricia Gonzales

Rollcall Taken: **Passed unanimously**

3. Closed Executive Session

Pursuant to the Open Meetings Act (NMSA 1-15-1)

Motion to approve Closed Executive Session:

1st: Mike Davis

2nd: Patricia Gonzales

Rollcall Taken: **Passed unanimously**

4. Discussion & Action

A. Superintendents (Executive Director) Contract: The board discussed Mr. Martinez’s annual evaluation and approved Mr. Martinez’s second year contract to include the State mandated 6% raise.

B. Approval of LMCHS Governing Council Annual Resolution: Meeting times and locations was approved (Exhibit “B”). The board did not make any changes to the Governing Council Annual Resolution. Meetings will return to in person with the option to join via Zoom. Meeting minutes and other corresponding paperwork can be requested from any administrator.

Motion to approve Closed Executive Session:

1st: Mike Davis

2nd: Patricia Gonzales

Rollcall Taken: **Passed unanimously**

5. Open Forum

Caz Martinez, Director

Public comments and observations regarding education policy and governance issues, as well as the strategic plan for education, are heard at this time. There is a three-minute time limit per presenter. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order by the LMCHS Governance Council President.

No one outside of the school was present.

6. Discussion and/or Action: Fiscal (Exhibit “C”) Priscilla Cabral, SBO

- A. **May 2023 Financials:** Mrs. Cabral discussed financials for the month of May, revenue and disbursements are broken down and presented in an Excel worksheet as previously requested. Mrs. Gonzales had a question regarding the vender that provides Juvenile Assessment Reports. Las Montañas contracts with Families and Youth Plus to provide counseling to our students, the program is Federally funded and allows trained staff into the school to provide services needed.
- B. **Action Item: 23-24 IDEA-B Application:** Application packet was completed by Mrs. Cabral and SPED director Mr. Lee. It was submitted to NMPED on the 26th of May. IDEA supports our Special Education population, which is close to 50% of the student population.
- C. **Action Item: Fund 24106 IDEA-B Carryover, Increase \$14,783.00:** NMPED has informed LMCHS of this carryover so that it can be reflected in the budget.
- D. **Action Item: Fund 24154 Title II Carryover, Increase \$6,764.00, 00:** This funding is used for Professional Development. LMCHS will continue as such, with a high focus on training and Core Instruction for our CTE Programs in the coming year.
- E. **Action Item: Fund 24189 Title IV Carryover, Increase \$10,256.00:** These funds are for Student Safety, Health and Wellness. LMCHS is planning to use these funds to improve our outdoor recreation area, giving students options for outdoor recreation other than basketball.
- F. **Action Item: Fund 24308 CRSSA/ESSER II BAR:** BAR stands for Budget Adjustment Request. LMCHS has requested this adjustment to revise our budget to include additional compensation and benefits for fund 24308 as it is an ESSER fund expiring September 2024 and will need to be spent down. After discussion, it was proposed that Retention stipends in the amount of our previous Summer School pay would be given to all staff regardless of position at the school.

Motion to approve fiscal Action Items B-F

1st: Mike Davis

2nd: Patricia Gonzales

Rollcall Taken: **Passed unanimously**

5. Superintendent’s Report/Action Items Caz Martinez, Director

- A. **New Mexico High School Transformation Coalition:** Mr. Martinez explained the NM High School Transformation Coalition, as well as his role and what the coalition has accomplished.
- B. **CTE- Innovation Zones Award:** Mr. Martinez informed the board that LMCHS was a recipient of the CTE Innovation Grant. LMCHS will receive \$200,000 annually, over the next three years. This will allow LMCHS to

offer different CTE Pathways in addition to the Construction and Educators pathway. Business Management and Entrepreneurship, Transportation and Logistics, Audio, Film and Visual field will be added to the pathways offered at the school. The funding will also allow the addition of a Work Based Coordinator to help implement these pathways.

- C. **Board Training:** Mr. Martinez reminded board members to complete board training.
- D. **Math & SPED Instructor Openings:** Mrs. Russell has resigned, creating a vacancy in our Math department. Mr. Martinez along with Mr. Sandoval and Mr. Estrada have begun the interview process for a new Math Instructor. Mr. Coca will take on the new role as the Work Based Learning Coordinator - this change in role has created an opening in the SPED Department. Interviews for this position have been also begun.
- E. **Board President Resignation:** Mrs. Laura Carrion will resign as Board President creating a vacancy for the position. Mr. Martinez thanked her for her service to the school and our students. LMCHS will need to fill 2 vacant spots on the Board as well as approve a new President. Mrs. Carrion reminded the Board that there is no longer a term limit for the position.

Motion to approve fiscal Action Items

1st: Mike Davis

2nd: Patricia Gonzales

Rollcall Taken: **Passed unanimously**

6. Adjourn

Caz Martinez Director

The LMCHS Governance Council attempts to follow the order of items as listed, however, the order of specific items may vary from the printed agenda. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the superintendent at Las Montañas Charter High School at 575-527-5916 at least one week prior to the meeting or as soon as possible.

Motion to adjourn

1st: Mike Davis

2nd: Patricia Gonzales

Rollcall Taken: **Passed unanimously**

