



LAS MONTAÑAS CHARTER HIGH SCHOOL GOVERNANCE COUNCIL MEETING *for June 2024*

Topic: May Regular Governance Council Meeting
Time: June 26, 2024 10:00 AM Mountain Time (US and Canada)

Join Zoom Meeting:

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Meeting ID: 810 8369 3264

Passcode: 56rxQn

**Las Montañas Charter High School
1405 S. Solano, Las Cruces, NM 88001**

Meeting Minutes June 26, 2024

I. Call to Order

- The meeting was called to order at 10:02am by LMCHS Director Mr. Caz Martinez.
 - **Members in attendance:** Patricia Gonzalez President, Mike Davis Vice President, Kevin Freitas Secretary, Jaime Quezada
 - **Members Absent:** Diane Montoya
 - **Others in Attendance:** Caz Martinez (Superintendent), Amy Trevizo (Attendance Coach) Priscilla Cabral, Matt Sandoval
- **Roll Call**
Called to order by Mrs. Gonzales
- **Pledge of Allegiance**
The Pledge of Allegiance led by Mr. Martinez

II. Approval of Agenda and Previous Minutes (Exhibit "A")

- Mr. Martinez asked members of the board to look over the agenda and previous meeting minutes for approval

Motion to approve agenda and previous minutes as presented:

1st: Patricia Gonzales

2nd: Kevin Freitas

Patricia Gonzales - Aye

Mike Davis - Aye

Kevin Freitas - Aye

Diane Montoya - Absent

Jaime Quezada - Aye

Rollcall Taken: **Passed unanimously**

III. Closed Executive Session

- **Pursuant to the open meeting act (NMSA 1-15-1)**

Motion to approve Closed Executive Session:

1st: Mike Davis

2nd: Kevin Freitas

Patricia Gonzales - Aye

Mike Davis - Aye

Kevin Freitas - Aye

Diane Montoya - Absent

Jaime Quezada - Aye

Rollcall Taken: **Passed unanimously**

IV. Discussion & Action

- **Superintendent's (Executive Director) Contract:** Mr. Martinez contract will be extended with a 3% increase as mandated by the state. Board will reevaluate in December for a potential increase based on evaluation criteria.
- **Approval of LMCHS Governing Council Annual Resolution (Exhibit B):** This annual resolution needs to be approved going into the new year. The resolution includes information regarding where meetings are held and when as well as in what format. Meetings will be held on the third Wednesday of the month at 10:00 am in person and virtual. All materials will be posted digitally on the school website as well as physical copies at the school. Mr. Martinez suggested the Governing council Annual Resolution will be tabled until clarification regarding live streaming being stated on the Resolution. Mr. Martinez will obtain further information.

Motion to approve Superintendent's Contract

1st: Patricia Gonzales

2nd: Jaime Quezada

Patricia Gonzales - Aye

Mike Davis - Aye

Kevin Freitas - Aye
Diane Montoya - Absent
Jaime Quezada - Aye

Rollcall Taken: **Passed unanimously**

Motion to approve LMCHS Governing Council Annual Resolution (Tabled)

1st:

2nd:

Rollcall Taken:

V. Open Forum

Public comments and observations regarding education policy and governance issues, as well as the strategic plan for education, are heard at this time. There is a three-minute time limit per presenter. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order by the LMCHS Governance Council President.

- No one outside of the school was present.

VI. Discussion and/or Action: Fiscal

- **May 2024 Financials(Exhibit C):** Mrs. Cabral Presented Financials for May, Revenue totaled \$197,226. Disbursements for the month totaled \$216,085.
- **Action Items:**
 - **Food Service Management Service- Proposed Contract (Exhibit D):** LMCHS was required to go out for bid as the Food Service Management Company contract was due to expire at the close of the year. Only one Bid was received, Cravings Catering was the only one to submit a proposal. Mrs. Cabral presented the proposal and recommended Cravings Catering for a contract beginning July 2024. The contract will be renewable up to four times after the 24-25 school year.
 - **24-25 IDEA-B Application (Exhibit E):** IDEA-B application is a federal application that supports our special education population primarily in ancillary staff that our students require. NMPED moved to a three-phase application a couple years ago and LMCHS presented the NMPED checklist for progress in the 24-25 application.

Motion to approve Fiscal and Action Items as presented:

1st: Jaime Quezada

2nd: Mike Davis

Patricia Gonzales - Aye
Mike Davis - Aye
Kevin Freitas - Aye
Diane Montoya - Absent

Jaime Quezada - Aye

Rollcall Taken: **Passed unanimously**

VII. Superintendent's Report

- **Governing Council Training:** Mr. Martinez discussed completed training hours. He thanked the board for completing their hours in a timely manner.
- **Innovative Zones Award:** LMCH was awarded Innovative Zones, a resubmission or evaluation was submitted to receive funding. The money is used to fund personal such as our Work Based Learning Coordinator, Transportation of students to job sites.
- **Charter Conference:** LMCH presented at the conference as a team in Albuquerque.
- **Leadership Retreat:** The leadership Retreat was cancelled due to wildfires. Mr. Martinez will update the board if it is rescheduled for a later date.

VIII. Adjourn

The LMCHS Governance Council attempts to follow the order of items as listed, however, the order of specific items may vary from the printed agenda. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the superintendent at Las Montañas Charter High School at 575-527-5916 at least one week prior to the meeting or as soon as possible.

Motion to adjourn at 10:42am

1st: Jaime Quezada

2nd: Mike Davis

Patricia Gonzales - Aye

Mike Davis - Aye

Kevin Freitas - Aye

Diane Montoya - Absent

Jaime Quezada - Aye

Rollcall Taken: **Passed unanimously**