

# Las Montañas Charter High School Governance Council Annual Resolution

2024-2025

WHEREAS, THE Governance Council for Las Montañas Charter High School met in regular session at:

1405 S. Solano Drive, Las Cruces NM or via Zoom Platform on July 24, 2024 at 10:00 a.m.  
as required by law and

WHEREAS, *Section 10-15-1 (B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board council commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and*

WHEREAS, *any meeting subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution rule, regulation or format action occurs shall be held only after reasonable notice to the public and*

WHEREAS, *Section 10-15-1 (D) of the Open Meetings Act requires the Governance Council to determine annually what constitutes reasonable notice of its public meetings;*

NOW, THEREFORE, BE IT RESOLVED by Las Montañas Charter High School Governance Council that

1. *All meetings shall be held at LMCHS Library at 1405 S. Solano Drive, Las Cruces NM or via virtual platform at 10:00 a.m. MST or as indicated in the meeting notice.*
2. *Unless otherwise specified, regular meetings shall be held each month on the Third Wednesday of every month. The agenda will be available at least seventy-two hours prior to the meeting from Administration at LMCHS, whose office is located in Las Cruces, NM. The agenda will be posted at the front office of LMCHS as well as the LMCHS website.*
3. *Notice of regular meetings other than those described in Paragraph 2 will be given ten days in advance of the meeting date. The notice will include a copy of the agenda or information on how a copy of the agenda may be obtained. If not included in the notice, the agenda will be available at least seventy-two hours before the meeting.*
4. *Special meeting may be called by the Chairman or a majority of the members upon three-day notice. The notice for a special meeting shall include an agenda for the meeting or information on how a copy of the agenda may be obtained a copy of the agenda. The agenda will be available at least seventy-two hours before the meeting.*

Prepared By: \_\_\_\_\_



5. *Emergency meeting will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The **Governance Council for LMCHS** will avoid emergency meetings whenever possible. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. Within ten days of taking action on an emergency matter, the **LMCHS Governance Council** will notify the Attorney General's Office.*

6. *In addition to the information specified above, all notice shall include the following language:*

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact **LMCHS Administrative Assistant** at **575-527-5916** at least one week prior to the meeting or as soon as possible.*

7. *The **LMCHS Governance Council** may close a meeting to the public only if the subject matter of such discussion or action is accepted from the open meeting requirements under section 10-15-1 (H) of the Open Meetings Act.*

*(a) If any meeting is closed during an open meeting such closure shall be approved by a majority vote of a quorum of the **LMCHS governance Council** taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.*

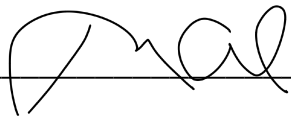
*(b) If a closed meeting is conducted when the **LMCHS Governance Council** is not in an open meeting the closed meeting shall not be held until public notice, appropriated under the circumstances, state the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.*

*(c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.*

*(d) Except as provided in Section 10-15- (H) of the Open Meetings Act, any action taken as a result of discussion in a closed meeting shall be made by vote of the **LMCHS Governance Council** in an open public meeting.*

*(e) Live audio and video webcasts of governing body meetings shall be accessible through **the charter school's website** and shall include a user interface that allows members of the public to submit written or verbal comments. A webcast shall begin as soon as practicable after the chair has called the meeting to order and shall terminate as soon as practicable after the governing body has adjourned. Recordings of the webcasts and an electronic copy of any minutes approved at the meeting shall be posted on the charter school's website within one week of the meeting's conclusion and shall be*

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*publicly available for at least three years following the SB 137 Page 17 1 2 3 4 5 6 7 8  
9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 date of the meeting unless the state  
records retention schedule provides otherwise.*

*Passed by the LMCHS Governance Council this 24th day of July, 2024.*

Prepared By: \_\_\_\_\_

A handwritten signature in black ink, appearing to be 'Mal', written over a horizontal line.