



## **Sendero School Of Academics & Career Preparation Governing Council Meeting for November 2025**

**Topic: November Regular Governance Council Meeting**

**Time: November 19, 2025 10:00 AM Mountain Time (US and Canada)**

**Join Zoom Meeting:**

<https://us06web.zoom.us/j/87577221165?pwd=fP07YuB6lVwT3nhYFXcv5oWqgtf4zh.1>

**Meeting ID: 875 7722 1165**

**Passcode: 162674**

**Sendero School of Academics & Career Preparation  
1405 S. Solano, Las Cruces, NM 88001**

### **Meeting Minutes November 19, 2025**

#### **I. Call to Order**

- The meeting was called to order at 10:07 am by Sendero School Of Academics & Career Preparation Board President Caz Martinez
  - Members in attendance:** Patricia Gonzales *President* , Kevin Freitas *Secretary*, Jaime Quezada,
  - Members Absent:** Mike Davis *Vice President* (Absent), Angela McNeely (Absent)
  - Others in Attendance:** Caz Martinez (Superintendent), Priscilla Cabral (Financial Officer), Matt Sandoval (Staff), Amy Trevizo (Attendance Coach)
- **Roll Call**

Called to order by Mr. Martinez

- **Pledge of Allegiance**

The pledge of allegiance was led by Mr. Martinez

II. **Approval of Agenda and Previous Minutes (EXHIBIT “A”)**

Mr. Martinez called the meeting to order and asked the Board to review the minutes from the previous meeting and today’s agenda.

**Motion to approve agenda and previous meeting minutes.**

1st Jaime Quezada

2nd Kevin Freitas

III. **Open Forum**

*Public comments and observations regarding education policy and governance issues, as well as the strategic plan for education, are heard at this time. There is a three-minute time limit per presenter. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order by The Sendero School Of Academics & Career Preparation Governance Council President.*

No one outside of the school was present.

IV. **Discussion and/or Action Items: Fiscal**

- **October 2025 Financials (EXHIBIT “B”):** Mrs. Cabral went over the October Financials. Revenue totaled \$295,973.04 and Disbursements totaled \$310,487.87
- **Action Items:** Mrs. Cabral went over BAR approvals to be processed in OBMS
  1. **Fund: 11000 567-000-2526-0021-I**
  2. **Fund: 11000 567-000-2526-0022-I**
  3. **Fund: 21000 567-000-2526-0023-I**
  4. **Fund: 25153 567-000-2526-0024-I**
  5. **Fund: 24190 567-000-2526-0025-M**
  6. **Fund: 24190 567-000-2526-0026-T**
  7. **Fund: 24101 567-000-2526-0027-M**
  8. **Fund: 26107 567-000-2526-0017-I**

**Motion to Approve Financials and Action items as presented**

1st Jaime Quezada

2nd Kevin Freitas

V. **Superintendent’s Report**

- **Enrollment:** We added nine students this week, seven who started Monday and two completing paperwork, and lost two to transfer, bringing our enrollment from the 40-day count of 202 to approximately 207 to 209 as we continue monitoring

numbers ahead of the 80-day report and prepare a detailed grade-level breakdown for the December meeting.

- **AQUI Prototypes:** The next item is the AQUI prototypes, an attendance initiative through the Schools Bureau. We are developing two approaches: one focused on increasing student engagement through hands-on, relevant learning experiences—such as project-based learning, internships, and career pathways—which has already improved attendance and classroom engagement; and a second centered on creating trusted adult relationships on campus to support students facing barriers to attendance. The mentorship model is still in development, as it is harder to connect with students who are not consistently present, but early results show positive relationships forming.
- **Professional Development:** Professional development this year focuses on culturally and linguistically responsive practices and project-based learning, with CTE staff receiving additional training related to pathways, work-based learning, internships, and CTSOs. The leadership team continues growth through programs like AQUI and Navigate. This week, administrators attended a School Safety Summit that covered campus safety, mental health, and cyber safety, gaining tools and strategies to better protect students and strengthen safety practices both in school and online.
- **PEC Assurances (Exhibit C):** The next item is the PEC Assurances. These compliance documents, which are part of our charter contract and performance framework, outline required areas such as mission alignment, enrollment, amendments, licensure, college and career readiness, equity, and safe schools requirements. The assurances will be sent through Adobe for signature; only the board chair and the secretary need to sign, but all board members should review them. We are currently preparing for our charter school division site visit scheduled for January 28, 2026 where these compliance areas will be reviewed in detail. Additional information and logistics, including the required board member focus group, will be provided at the December and January meetings. All related documents are also available in the board packet and through the shared Google Drive link.
- **Board Training:** The next item is board training. This remains an ongoing requirement, and in December, Ms. Gonzales and Mr. Davis will attend the PCSNM Annual Conference, where they can complete all of their required training hours. Registration has been extended to early December, so any board member interested in attending should notify administration this week. Additional training options, including Canvas modules and lunchtime sessions, are available throughout the year, and all hours must be completed by the end of June. Related to board engagement, there is also an invitation for board members to attend a

lunch with the commissioners on February 21 from 1:00 to 5:00 p.m. in Taos, and anyone interested in attending should RSVP by the end of the week.

## **VI. Adjourn**

Meeting Adjourned at 10:35am

*The Sendero School Of Academics & Career Preparation Governance Council attempts to follow the order of items as listed, however, the order of specific items may vary from the printed agenda. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the superintendent at Sendero School Of Academics & Career Preparation at 575-527-5916 at least one week prior to the meeting or as soon as possible.*

APPROVED