



**LAS MONTAÑAS CHARTER HIGH SCHOOL
GOVERNANCE COUNCIL MEETING
for October 25, 2022**

Topic: October GC Regular Meeting

Time: October 25, 2022, 05:30 PM Mountain Time (US and Canada)

Join Zoom Meeting:

Meeting ID:

Passcode:

1405 S. Solano, Las Cruces, NM 88001

Officers:

Laura Carrion, President
Vacant, Vice-President
Michael Davis, Secretary

Members:

Kevin Freitas (Absent)
Patricia S. Gonzales

Meeting Minutes for October 25, 2022

1. Call to Order

Laura Carrion, President

The meeting was called to order by President Laura Carrion at 5:35 pm. All board members were present except Kevin Freitas and Patricia Gonzales.

Also, in attendance: Caz Martinez (Superintendent), Gabe Estrada (Asst Principal), Priscilla Cabral (Business Manager), Amy Trevizo (Attendance Coach), Diane Montoya.

Roll Call

Call to order by Ms. Carrion at 5:36 p.m.

Pledge of Allegiance

The Pledge of Allegiance was led by Mrs. Laura Carrion

**2. Approval of Agenda and Previous Minutes Laura Carrion,
President**

Agenda – October 25, 2022

Minutes – September 13, 2022 (**Exhibit “A”**)

Laura Carrion asked board members to look over the agenda and meeting minutes for approval.

Motion to approve the agenda and minutes as presented:

1st: Mike Davis

2nd: Patricia Gonzales

Rollcall Taken: **Passed unanimously**

3. Open Forum

Laura Carrion, President

Public comments and observations regarding education policy and governance issues, as well as the strategic plan for education, are heard at this time. There is a three-minute time limit per presenter. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order by the LMCHS Governance Council President.

No one was present from outside of the school

4. Discussion and/or Action: Fiscal (Exhibit “B”) Priscilla Cabral, Business Manager

A. September Financials: Mrs. Cabral explained the expenses totaling \$231,848.24 and revenue totaling \$242,504.86. ESSER III RfR from fiscal year 2022, our appropriation of HB 33, general t-shirt sales and a donation to the athletic department made up the revenue for September.

B. Action Items:

- a. Travel Advance- Teaching Struggling Brains: Staff is interested in attending a professional development opportunity out of state, Family Income Index has informed us that this training is an allowable expense, the estimated amount is \$4,500 for staff to attend the training. Mrs. Cabral explained that Las Montañas does not have a P-card Program and that is the reason why we are asking for the advance, this will allow the staff to purchase airfare, lodging and meals. Mrs. Carrion asked which teachers were attending, Mr. Martinez answered Mrs. Fuentes and Mrs. Salas will be attending the training. The conference falls under SEL and is being held in Boston Massachusetts. Mrs. Carrion asked how this training will benefit the school, Mr., Martinez shared that staff attending conference will return to school and share what they learned during a PD. Mrs. Gonzales suggested that a small presentation be given to the board when staff returned from the training. Mr. Martinez agreed that was a great idea and will plan to have it on the December board agenda.

- b. Fund 31200 Lease Assistance: \$140,691.00: The Lease Assistance Award Letter was received in the amount of \$140,691.00. Asking board's approval so that Las Montañas can get reimbursement for what is paid to Las Cruces Public Schools for the lease. Mr. Martinez Reminded the board of the renegotiation of the lease agreement, allowing LCPS to use classroom space as office in exchange for a lower lease amount.

Motion to approve fiscal and Action Item as presented

1st: Mike Davis

2nd: Patricia Gonzales

Rollcall Taken: **Passed unanimously**

Motion to approve Action Item Travel Advance

1st: Mike Davis

2nd: Patricia Gonzales

Rollcall Taken: **Passed unanimously**

5. Superintendent's Report

Caz Martinez, Director

- A. Enrollment 40th day: Ended fortieth day count at 163. Mr. Martinez expressed concern with the number of students enrolled, he explained the drop in number is due to disenrolling a large number of students for non-attendance. Lezlie our registrar is working hard enrolling new students. Las Montañas did meet the projection and not expecting a decrease in funding.
- B. Term III: Last week started a new Term, pass rates will be shared at the end of term 3 and term 4. Mr. Martinez explained students who attend classes are generally passing and those students who have poor attendance tend to have failing grades.
- C. CTE Pathway- Build My Future: This event was put together by Home Builder's Association of Las Cruces, all of the construction programs around the county were invited, Las Montañas was the only Charter school being represented. Students were able to make connections and gets some hands-on experience.
- D. Extended Learning- Plan My Future: The entire school population was taken by bus to the Field of Dreams, the seniors were taken in one trip and the rest of the school was taken on the second trip. This was not just for jobs in construction, there were several careers and jobs at the event.
- E. Accelerated leaning- Learning Walks: Mr. Martinez explained that the first learning walk will happen tomorrow. Staff is aware of this and know what to expect, each observation will last about 30 minutes. Mr. Martinez

explained, everything we are doing with the consortium is aligned with what the board has tasked him with and what staff has identified as priority.

F. Action Item: Approval of New Board Member, Diane Montoya: Mrs. Montoya was introduced as a potential new board member. Martinez recommend the board her approval to the board as she has had several grandchildren enrolled at Las Montañas currently and in the past. Mrs. Montoya is part of the neighborhood as she lives right across the street from the school. Mrs. Gonzales expressed the importance of having parent or grandparent on the board. Mr. Martinez will inform Mrs. Montoya of the trainings required.

Motion to approve Action Item F: Approval of New Board Member

1st: Patricia Gonzales

2nd: Mike Davis

Rollcall Taken: **Passed unanimously**

6. Adjourn

Laura Carrion, President

The LMCFS Governance Council attempts to follow the order of items as listed, however, the order of specific items may vary from the printed agenda. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the superintendent at Las Montañas Charter High School at 575-527-5916 at least one week prior to the meeting or as soon as possible.

Motion to adjourn 6:08pm

1st: Patricia Gonzalez

2nd: Mike Davis

Rollcall Taken: **Passed unanimously**

_____ / _____ Laura Carrion Governance Council President	Date Approved
_____ / _____ Mike Davis Governance Council Secretary	Date Approved
_____ / _____	

Las Montanas Charter School

Disbursement Detail Listing Bank Name: Citizens Bank Date Range: 10/01/2022 - 10/31/2022 Sort By: Vendor
 Fiscal Year: 2022-2023 Bank Account: 119159401 Voucher Range: - Dollar Limit: \$0.00
 Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Bank Name: Citizens Bank Bank Account: 119159401							
8752	10/11/2022	1063	Accountability and Compliance Resources L	7015	11000.2400.55915.0000.567001.0000	Annual STARS Compliance Consulting	\$532.19
8768	10/27/2022	1077	ACES	10053	11000.1000.55915.0000.567001.0000	Annual Substitutes	\$667.20
8753	10/11/2022	1063	American Linen Supply	0745521-00	11000.2600.56118.0000.567001.0000	Annual Cleaning Supplies	\$88.76
8754	10/11/2022	1063	Barraza Consultation Services	September 2022	24106.2100.53215.2000.567001.0000	Annual Psych Services	\$88.76
8769	10/27/2022	1077	Bravo	6030904	11000.2600.54313.0000.567001.0000	Annual Vehicle Maintenance	\$1,083.75
8760	10/13/2022	1067	Employee Vendor	Fall Conference Reim	11000.2500.53330.0000.567001.0000	NMASBO Fall Conference - Lodging	\$575.80
8760	10/13/2022	1067	Employee Vendor	Fall Conference Reim	11000.2500.53330.0000.567001.0000	NMASBO Fall Conference - T or C to Albuquerque	\$364.05
NCB	10/14/2022	1065	Citizens Bank	V698354	11000.0000.21022.0000.000000.0000	Liability-DD	\$500.12
NCB	10/14/2022	1065	Citizens Bank	V698354	24101.0000.21022.0000.000000.0000	Liability-DD	\$30,114.77
NCB	10/14/2022	1065	Citizens Bank	V698354	24330.0000.21022.0000.000000.0000	Liability-DD	\$1,756.97
NCB	10/14/2022	1065	Citizens Bank	V698354	27502.0000.21022.0000.000000.0000	Liability-DD	\$311.23
NCB	10/28/2022	1073	Citizens Bank	V904012	11000.0000.21022.0000.000000.0000	Liability-DD	\$30.13
NCB	10/28/2022	1073	Citizens Bank	V904012	24101.0000.21022.0000.000000.0000	Liability-DD	\$30,914.60
NCB	10/28/2022	1073	Citizens Bank	V904012	24330.0000.21022.0000.000000.0000	Liability-DD	\$1,744.94
NCB	10/28/2022	1073	Citizens Bank	V904012	27502.0000.21022.0000.000000.0000	Liability-DD	\$311.23
NCB	10/14/2022	1072	Citizens Bank-LC	6/30/22 Tax Due	11000.0000.21012.0000.000000.0000	Liability Payable	\$30.13
NCB	10/14/2022	1066	Citizens Bank-LC	V148663	11000.0000.21013.0000.000000.0000	Liability payable FICA, SS, Fed Tax	\$0.05
							\$6,234.50

Las Montanas Charter School

Disbursement Detail Listing

Bank Name: Citizens Bank
 Bank Account: 119159401

Date Range: 10/01/2022 - 10/31/2022
 Voucher Range: -

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2022-2023

Print Employee Vendor Names
 Exclude Voided Checks
 Exclude Manual Checks
 Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	10/28/2022	1074	Citizens Bank-LC	V895931	24101.0000.21013.0000.000000.0000	Liability payable FICA, SS, Fed Tax	\$398.40
NCB	10/28/2022	1074	Citizens Bank-LC	V895931	24330.0000.21013.0000.000000.0000	Liability payable	\$57.28
NCB	10/28/2022	1074	Citizens Bank-LC	V895931	27502.0000.21013.0000.000000.0000	Liability payable	\$5.94
NCB	10/03/2022	1052	City of Las Cruces	V488069	11000.2600.54412.0000.567001.0000	Annual Natural Gas	\$50.97
NCB	10/03/2022	1052	City of Las Cruces	V488069	11000.2600.54415.0000.567001.0000	Annual Sewage/Water	\$365.70
NCB	10/19/2022	1070	CliftonLarsn Allen LLP	3439456	11000.2300.53411.0000.567001.0000	Annual Audit	\$5,913.32
Check Total:							\$97,407.75
8755	10/11/2022	1063	Craving Cafe & Catering	2340 & 2341	21000.3100.56116.0000.567001.0000	Annual Food Service/Supplies	\$6,733.00
Check Total:							\$6,733.00
8756	10/11/2022	1063	DeLage Landen	77076957	11000.2600.54630.0000.567001.0000	Annual Copier/Printer Lease	\$714.66
8756	10/11/2022	1063	DeLage Landen	77350392	11000.2600.54630.0000.567001.0000	Annual Copier/Printer Lease	\$714.62
8756	10/11/2022	1063	DeLage Landen	77714198	11000.2600.54630.0000.567001.0000	Annual Copier/Printer Lease	\$712.42
8756	10/11/2022	1063	DeLage Landen	77722460	11000.2600.54630.0000.567001.0000	Annual Copier/Printer Lease	\$136.33
Check Total:							\$2,278.03
NCB	10/28/2022	1079	Educational Retirement Board	V156669	11000.0000.21023.0000.000000.0000	Liability payable ERB	\$14,071.80
NCB	10/28/2022	1079	Educational Retirement Board	V156669	24101.0000.21023.0000.000000.0000	Liability payable ERB	\$894.81
NCB	10/28/2022	1079	Educational Retirement Board	V156669	24330.0000.21023.0000.000000.0000	Liability payable ERB	\$115.71
NCB	10/28/2022	1079	Educational Retirement Board	V156669	27502.0000.21023.0000.000000.0000	Liability payable ERB	\$13.35
NCB	10/28/2022	1079	Educational Retirement Board	V905005	11000.0000.21023.0000.000000.0000	Liability payable ERB	\$13,963.10
NCB	10/28/2022	1079	Educational Retirement Board	V905005	24101.0000.21023.0000.000000.0000	Liability payable ERB	\$894.81
NCB	10/28/2022	1079	Educational Retirement Board	V905005	24330.0000.21023.0000.000000.0000	Liability payable ERB	\$115.71
NCB	10/28/2022	1079	Educational Retirement Board	V905005	27502.0000.21023.0000.000000.0000	Liability payable ERB	\$13.35
NCB	10/10/2022	1062	El Paso Electric	V173687	11000.2600.54411.0000.567001.0000	Annual Electricity	\$3,158.79
Check Total:							\$33,241.43

Las Montanas Charter School

Disbursement Detail Listing
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 Date Range: 10/01/2022 - 10/31/2022
 Sort By: Vendor
 Bank Account: 119159401
 Voucher Range: -
 Dollar Limit: \$0.00

Fiscal Year: 2022-2023
 Print Employee Vendor Names
 Exclude Voiced Checks
 Exclude Manual Checks
 Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
8766	10/19/2022	1071	Martinez, Caz	V413001	24154.1000.53330.1010.567001.1411	Supply Purchase	\$0.00
Reimbursement							
Check Total:							\$10.82
8767	10/19/2022	1071	Maynes, Sandi	September 2022	24106.2100.53212.2000.567001.0000	Re-Evaluations	\$0.00
8767	10/19/2022	1071	Maynes, Sandi	September 2022	24106.2100.53212.2000.567001.0000	Hourly Consultations	\$779.85
8767	10/19/2022	1071	Maynes, Sandi	September 2022	24106.2100.53212.2000.567001.0000	Annual Bilingual Evaluations	\$0.00
8767	10/19/2022	1071	Maynes, Sandi	September 2022	24106.2100.53212.2000.567001.0000	Annual English Evaluations	\$0.00
Check Total:							\$779.85
8757	10/11/2022	1063	MDC Computers	1132	11000.1000.53414.0000.567001.0000	Annual IT Maintenance	\$2,500.00
8757	10/11/2022	1063	MDC Computers	1132	11000.2400.55915.0000.567001.0000	Annual IT Maintenance	\$52.00
Check Total:							\$2,552.00
8770	10/27/2022	1077	MDC Computers	16319	24330.1000.56119.1010.567001.0000	TCL 75" 4k Smart TV w/Chrome Cast	\$799.99
8770	10/27/2022	1077	MDC Computers	16319	24330.1000.56119.1010.567001.0000	Wall Mount w/Mounting & Accessories	\$89.99
8770	10/27/2022	1077	MDC Computers	16319	24330.1000.56119.1010.567001.0000	Installation	\$85.99
8770	10/27/2022	1077	MDC Computers	16319	24330.1000.56119.1010.567001.0000	Wireless USB Presentation Accessories	\$74.99
Check Total:							\$1,050.96
NCB	10/28/2022	1075	New Mexico Taxation & Revenue	V29626	11000.0000.21012.0000.0000000.0000	Liability Payable Deferred	\$1,572.75
NCB	10/28/2022	1075	New Mexico Taxation & Revenue	V29626	24101.0000.21012.0000.0000000.0000	Comp	\$105.50
NCB	10/28/2022	1075	New Mexico Taxation & Revenue	V29626	24330.0000.21012.0000.0000000.0000	Liability payable	\$8.50
NCB	10/28/2022	1075	New Mexico Taxation & Revenue	V29626	27502.0000.21012.0000.0000000.0000	Liability payable	\$1.86
NCB	10/28/2022	1075	New Mexico Taxation & Revenue	V736154	11000.0000.21012.0000.0000000.0000	Liability Payable Deferred	\$1,559.49
NCB	10/28/2022	1075	New Mexico Taxation & Revenue	V736154	24101.0000.21012.0000.0000000.0000	Comp	\$101.68

Las Montanas Charter School

Disbursement Detail Listing Bank Name: Citizens Bank Date Range: 10/01/2022 - 10/31/2022 Sort By: Vendor
 Bank Account: 119159401 Voucher Range: - Dollar Limit: \$0.00

Fiscal Year: 2022-2023 Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
NCB	10/28/2022	1080	NMPSIA	V796947	11000.0000.21019.0000.0000000.0000	Liability payable Basic Life	\$46.03	
NCB	10/28/2022	1080	NMPSIA	V796947	24101.0000.21019.0000.0000000.0000	Liability payable Basic Life	\$2.63	
NCB	10/28/2022	1080	NMPSIA	V796947	24330.0000.21019.0000.0000000.0000	Liability payable BL	\$1.31	
NCB	10/28/2022	1080	NMPSIA	V80814	11000.0000.21017.0000.0000000.0000	Liability payable Life	\$68.29	
NCB	10/28/2022	1080	NMPSIA	V80814	24101.0000.21017.0000.0000000.0000	Liability payable Life	\$7.07	
NCB	10/28/2022	1080	NMPSIA	V80814	24330.0000.21017.0000.0000000.0000	Liability payable	\$1.56	
NCB	10/28/2022	1080	NMPSIA	V879324	11000.0000.21015.0000.0000000.0000	Liability payable Medical	\$8,375.35	
NCB	10/28/2022	1080	NMPSIA	V879324	24101.0000.21015.0000.0000000.0000	Liability payable medical	\$1,092.74	
NCB	10/28/2022	1080	NMPSIA	V879324	24330.0000.21015.0000.0000000.0000	Liability payable medical	\$120.61	
NCB	10/28/2022	1080	NMPSIA	V88669	11000.0000.21019.0000.0000000.0000	Liability payable Basic Life	\$7.59	
NCB	10/28/2022	1080	NMPSIA	V903148	11000.0000.21018.0000.0000000.0000	Liability payable Disability	\$76.02	
NCB	10/28/2022	1080	NMPSIA	V903148	24101.0000.21018.0000.0000000.0000	Liability payable Disability	\$14.87	
NCB	10/28/2022	1076	NMRHCA	Oct Adj	11000.0000.21024.0000.0000000.0000	Liability Payable	\$0.01	
NCB	10/28/2022	1076	NMRHCA	V178947	11000.0000.21024.0000.0000000.0000	Liability payable RHC	\$1,508.33	
NCB	10/28/2022	1076	NMRHCA	V178947	24101.0000.21024.0000.0000000.0000	Liability payable RHC	\$96.39	
NCB	10/28/2022	1076	NMRHCA	V178947	24330.0000.21024.0000.0000000.0000	Liability payable RHC	\$13.86	
NCB	10/28/2022	1076	NMRHCA	V178947	27502.0000.21024.0000.0000000.0000	Liability payable RHC	\$1.44	
NCB	10/28/2022	1076	NMRHCA	V555244	11000.0000.21024.0000.0000000.0000	Liability payable RHC	\$1,520.04	
NCB	10/28/2022	1076	NMRHCA	V555244	24101.0000.21024.0000.0000000.0000	Liability payable RHC	\$96.39	
NCB	10/28/2022	1076	NMRHCA	V555244	24330.0000.21024.0000.0000000.0000	Liability payable RHC	\$13.86	
NCB	10/28/2022	1076	NMRHCA	V555244	27502.0000.21024.0000.0000000.0000	Liability payable RHC	\$1.44	
8771	10/27/2022	1077	Peter Piper Pizza	04510142230015	11000.1000.56118.4040.567001.0000	Lunch Buffet + 12 oz.	\$219.27	
							Check Total:	\$27,174.12
							Drink: ELTP Day 10/19/22	\$219.27
							Check Total:	\$219.27

Las Montanas Charter School

Disbursement Detail Listing
 Bank Name: Citizens Bank
 Date Range: 10/01/2022 - 10/31/2022
 Sort By: Vendor
 Bank Account: 119159401
 Voucher Range: -
 Dollar Limit: \$0.00

Fiscal Year: 2022-2023
 Print Employee Vendor Names
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
8758	10/11/2022	1063	The Kids-Academic Evaluatons	September 2022	24106.2100.53211.2000.567001.0000	Diagnostic Consultation Services	\$324.94
8759	10/11/2022	1063	United Janitorial Services LLC	33	24330.2600.55915.0000.567001.0000	Annual Cleaning Service	\$1,836.00
NCB	10/11/2022	1064	Verizon	9915863628	11000.2600.54416.0000.567001.0000	Annual Communication	\$117.66
NCB	10/13/2022	1068	Wright Express Fleet Services	84043266	11000.1000.55817.1010.567001.0000	Annual Fuel - Students	\$108.34
NCB	10/13/2022	1068	Wright Express Fleet Services	84043266	11000.1000.55819.1010.567001.0000	Annual Fuel - Instructional Staff	\$51.57
NCB	10/13/2022	1068	Wright Express Fleet Services	84043266	11000.2300.55813.0000.567001.0000	Annual Fuel - Admin Staff	\$49.96
NCB	10/13/2022	1068	Wright Express Fleet Services	84043266	11000.2500.55813.0000.567001.0000	Fuel - Business Staff	\$0.00
Check Total:							\$2,761.97
Bank Total:							\$197,589.91

Fund	Amount
11000	\$167,742.11
21000	\$6,733.00
23010	\$332.00
23013	\$0.00
24101	\$9,524.44
24106	\$4,625.57
24154	\$0.00
24330	\$4,219.30
27407	\$4,291.97
27502	\$121.52
Fund Totals:	\$197,589.91

Disbursements Grand Total: \$197,589.91

Las Montanas Charter School

Fiscal Year: 2022-2023

GC Monthly Revenue Listing

Account Code	Date	Amount	Memo
11000.0000.43101.0000.567001.0000	10/11/2022	\$168,128.57	Operational SEG
23000.0000.41701.0000.0000000.0000	10/12/2022	\$30.00	GA-Tshirt Sales
21000.0000.44500.0000.567001.0000	10/13/2022	\$3,485.13	Student Nutrition
21000.0000.44500.0000.567001.0000	10/21/2022	\$8,091.94	Student Nutrition
23005.0000.41701.0000.567001.0000	10/24/2022	\$14.50	Vending Machines
21000.0000.41603.0000.567001.0000	10/27/2022	\$12.00	Student Nutrition - Adult Lunch Sales

Grand Total: \$179,762.14

End of Report

Las Montañas Charter High School

BUDGET REPORTS FISCAL YEAR 2022-2023

Revenue	FUND NAME	FUND #	BUDGET	ADJUSTMENT	GL BUDGET	EXPENDITURE TO DATE	ENCUMBRANCE	BUDGET BALANCE	PERCENTAGE
*	Operational	11000	2,225,287.00	-	2,225,287.00	675,814.31	1,435,223.74	114,248.95	5.13%
>	Student Nutrition	21000	62,713.00	-	62,713.00	21,545.00	41,168.00	-	0.00%
>	Title I	24101	107,706.00	-	107,706.00	32,576.01	76,195.49	(1,065.50)	-0.99%
>	Entitlement	24106	80,368.00	-	80,368.00	7,680.20	33,909.80	38,778.00	48.25%
>	Title II	24154	11,502.00	-	11,502.00	698.23	107.14	10,696.63	93.00%
>	Carl Perkins Secondary	24174	7,233.00	-	7,233.00	-	-	7,233.00	100.00%
>	Carl Perkins Redistribution	24176	15,635.00	-	15,635.00	14,133.62	-	1,501.38	9.60%
>	Student Support & Academic Enrichment	24189	11,452.00	-	11,452.00	875.07	9,124.93	1,452.00	12.68%
>	ESSER III American Rescue Plan	24330	223,891.00	-	223,891.00	24,217.20	17,027.65	182,646.15	81.58%
*	Medicaid	25153	10,056.00	-	10,056.00	-	-	10,056.00	100.00%
>	GO Library	27107	4,942.00	-	4,942.00	-	-	4,942.00	100.00%
>	Family Income Index	27407	87,695.00	-	87,695.00	4,291.97	5,972.00	77,431.03	88.30%
>	Career Tech Ed Program	27502	6,999.00	-	6,999.00	486.52	972.06	5,540.42	79.16%
>	PSCOC	31200	140,691.00	-	140,691.00	-	-	140,691.00	100.00%
*	HB-33	31600	75,828.00	-	75,828.00	-	-	75,828.00	100.00%
>	SB-9 Special	31703	17,685.00	-	17,685.00	-	-	17,685.00	100.00%
TOTAL			3,089,683.00	-	3,089,683.00	782,318.13	1,619,700.81	687,664.06	

*=guaranteed revenue

> RfR process, LMCHS must expend then request reimbursement



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR
SANTA FE, NEW MEXICO 87501-2786
Telephone (505) 827-5800
www.ped.state.nm.us

KURT A. STEINHAUS
SECRETARY OF EDUCATION

MICHELLE LUJAN GRISHAM
GOVERNOR

November 2, 2022

MEMORANDUM

TO: Superintendents and State Charter Leaders

FROM: Dr. Vickie Bannerman, Deputy Secretary, Identity, Equity and Transformation DS
VB

RE: Individual with Disabilities Education Act / American Rescue Plan Act of 2021 (ARP)

The New Mexico Public Education Department (PED) has granted its FY22-23 awards Grant to States Individuals With Disabilities Education Act/American Rescue Plan Act of 2021; Special Education Grants to States Fund (24346). In accordance with federal regulations at 2 C.F.R. § 200.332(a), please note the following federal award identification information specific to this subaward. All local educational agencies (LEAs) receiving this subaward through PED, as listed on Exhibit B, are subrecipients of the following federal funding:

Subrecipient's name	See Exhibit B
Subrecipient's DUNS number	See Exhibit B
Federal Award Identification Number (FAIN)	H027X210078
Federal award date	07/01/2021
Subaward period of performance start and end dates	07/01/2021– 09/30/2023
Subaward budget period start and end date	07/01/2021– 09/30/2023
Amount of federal funds obligated by this subaward to subrecipient	See Exhibit B

Total amount of federal funds obligated to subrecipient including current financial obligation	See Exhibit B
Total amount of the federal award committed to subrecipient	See Exhibit B
Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)	Special Education Grants to States
Federal awarding agency	United States Department of Education
Contact information for awarding official	Gregory Corr 400 Maryland Ave., SW Washington, DC 20202 (202) 245-7309
CFDA number and name	84.027X IDEA Act / American Rescue Plan Act of 2021
Research and development (R&D) award (Yes/No)	No
Indirect cost rate for federal award	https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/

The following requirements apply to this sub-award:

- 2 C.F.R. Part 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards¹
- 2 C.F.R. Part 3474: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 C.F.R. Part 3485: Non-procurement Debarment and Suspension

Reporting Requirements

Please review Exhibit B and submit a BAR through OBMS for the appropriate amount using fund code **24346** and revenue object code **44500**. Please adhere to the following timelines required for obligation, liquidation and RfR submission:

- **Submit your BAR** and a copy of this letter through OBMS **by November 30, 2022**
- The FY22-23 award amounts as illustrated in Exhibit A must be **obligated and expended no later than September 30, 2023**
- Due to expiration of the grant on September 30, 2023; no carryover will be issued during FY23-24
- Reestablish Budget for Unliquidated Obligations (Encumbered Balance as of 6/30/23) in **FY23-24** through OBMS by **July 14, 2023** using **fund code 24346** and **revenue object code 44504**
- Pursuant to NMSA 6-5-3, the **appropriate fund** shall be **encumbered prior to** the issuance of **vouchers or purchase orders** or the engagement of **contracts**.

¹ The regulations at 2 C.F.R. Part 200 are located online at: http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl.

American Rescue Plan Act of 2021

November 2, 2022

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Other Reporting Requirements

Funding under this award must be used in compliance with the applicable provisions of IDEA B, as follows:

- only to pay the excess costs of providing special education and related services to children with disabilities;
- to supplement state, local and other federal funds and not to supplant such funds; and
- not to reduce a Local Educational Agency's (LEA) Maintenance of Effort (MOE) for the education of children with disabilities below the preceding year's level except as allowed by 34 CFR §§ 300.204 and 205 [20 U.S.C. 1413(a)(2)(A), 34 CFR § 300.202].

If you have questions regarding allowable costs, please see the Uniform Guidance from the Office of Management and Budget.¹

Once the sub-grant is considered substantially approvable, funds cannot be transferred from one fund code to another or between function codes without submitting an amended IDEA B Application and a BAR, to include the required signatures and this award letter.

Indirect Cost Rate

As required by 2 C.F.R. § 200.332(a) (1) (xiv), PED recognizes the indirect cost rate between PED and public school districts and state charter schools as calculated by PED and located on the PED website:

<https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/>

Access to Records and Financial Statements

In addition, pursuant to 2 C.F.R. § 200.332(a)(5), all subrecipients as identified in Exhibit B, attached to this sub-award, must permit PED and auditors access to records and financial statements as necessary.

Closeout Procedures

- The final day to submit RFRs for FY22-23 is **July 7, 2023**.

If you have any questions regarding your IDEA-B fund federal subaward, please contact your designated [Education Administrator in the Special Education Division](#). To reach the Fiscal Grants Management Bureau, please contact Valerie Padilla, Valerie.padilla@ped.nm.gov, (505) 827-7353.

Enclosures (1): Exhibit B

EXHIBIT B (24346 - FINAL FY22-23)



American Rescue Plan Act-Individuals with Disabilities in Education-IDEA-B (24346) FINAL AWARD FY22-23

OBMS ENTITY CODE	LOCAL EDUCATION AGENCY	UEI #	FY22-23 FINAL ALLOCATION
35	Tatum Municipal Schools	H8DBJFPKR7E1	\$ 18,022
13	Texico Municipal Schools	HG6BHDCZNVH3	\$ 31,707
73	Truth or Consequences Municipal Schools	LMJJWCKJMP3	\$ 76,840
49	Tucumcari Public Schools	EHWCVKKVAQ5	\$ 57,301
47	Tularosa Municipal Schools	NPP3J8DJM3K3	\$ 54,822
26	Vaughn Municipal Schools	DJZAMJ963WZ4	\$ 3,711
45	Wagon Mound Public Schools	GLY9SSWB74A3	\$ 6,096
68	West Las Vegas Public Schools	JLANMKASDL69	\$ 95,810
89	Zuni Public School District	XU9NS37898M4	\$ 86,609
STATE CHARTERS			
580-001	21st Century Public Academy	TMY5QTLRR8V1	\$ 19,910
579-001	ACES Technical Charter School	CVFEQ5MQ26V7	\$ 2,472
528-001	Albuquerque Bilingual Academy	N1YCEGJGSJ69	\$ 23,737
574-001	Albuquerque Collegiate Charter School	CH65KADW1N29	\$ 8,113
524-001	AIMS @ UNM	JESBYAJUGH55	\$ 19,787
516-001	Albuquerque School of Excellence	K2PNAF1FMK27	\$ 52,747
517-001	Albuquerque Sign Language Academy (The)	QT5SEMNS7VE7	\$ 6,605
532-001	Aldo Leopold High School	U72RT1D298F4	\$ 9,715
511-001	Alma d' arte Charter High School	Q22NV9GL3F19	\$ 7,933
575-001	Altura Preparatory School	JDPMEJPNHWJ1	\$ 10,243
525-001	Amy Biehl Charter High School	F2F8MLNJJXUC7	\$ 15,556
520-001	ASK Academy (The)	GRJ6QZLK9EK8	\$ 29,307
512-001	Cesar Chavez Community School	M89CJESJ63K5	\$ 12,193
562-001	Dzit Dit Lool School of Empowerment, Action and Perseverance	CLKJX6KE5GM4	\$ 3,042
550-001	Estancia Valley Classical Academy	RARRGG8EJ327	\$ 32,653
557-001	Explore Academy	WEJ3ECH5P8D5	\$ 34,017
581-001	Explore Academy - Las Cruces	C4AKEYECETH7	\$ 12,445
503-001	Horizon Academy West	KWJ7ZX9KPUW3	\$ 24,168
573-001	Hózhó Academy	ZP2TF8RAKL48	\$ 24,034
535-001	J. Paul Taylor Academy	SF24Z81T6J31	\$ 11,059
560-001	La Academia Dolores Huerta	LDXMLL97LKF1	\$ 4,444
546-001	La Tierra Montessori School of the Arts and Sciences	JS1SKEZFHHM1	\$ 3,622
567-001	Las Montañas Charter School	FWLSKPN75P27	\$ 9,415
519-001	MASTERS Program (The)	FD3DS6MZYQZ3	\$ 14,400
547-001	McCurdy Charter School	M9X9GN9JNNB5	\$ 29,381
501-001	Media Arts Collaborative Charter School	FGDRPNXN8UQ7	\$ 11,026
578-001	Middle College High School	LYCFS2WXPQ3	\$ 7,909
542-001	Mission Achievement and Success Charter School	HVRFS8K3J5R8	\$ 108,013
564-001	Monte del Sol Charter School	JLQBBQ6ZZS93	\$ 19,713
529-001	Montessori Elementary School (The)	R31LVW4EY7G2	\$ 23,074



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
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SANTA FE, NEW MEXICO 87501-2786
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www.ped.state.nm.us

KURT A. STEINHAUS
SECRETARY OF EDUCATION

MICHELLE LUJAN GRISHAM
GOVERNOR

November 2, 2022

MEMORANDUM

TO: Superintendents and State Charter Leaders

FROM: Dr. Vickie Bannerman, Deputy Secretary, Identity, Equity and Transformation DS
VB

RE: Individual with Disabilities Education Act / American Rescue Plan Act of 2021 (ARP)

The New Mexico Public Education Department (PED) has granted its FY22-23 awards Grant to States Individuals With Disabilities Education Act/American Rescue Plan Act of 2021; Preschool Special Education Grants to States Fund (24349). In accordance with federal regulations at 2 C.F.R. § 200.332(a), please note the following federal award identification information specific to this subaward. All local educational agencies (LEAs) receiving this subaward through PED, as listed on Exhibit B, are subrecipients of the following federal funding:

Subrecipient's name	See Exhibit B
Subrecipient's DUNS number	See Exhibit B
Federal Award Identification Number (FAIN)	H173X210078
Federal award date	07/01/2021
Subaward period of performance start and end dates	07/01/2021– 09/30/2023
Subaward budget period start and end date	07/01/2021– 09/30/2023
Amount of federal funds obligated by this subaward to subrecipient	See Exhibit B

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Federal awarding agency	United States Department of Education
Contact information for awarding official	Gregory Corr 400 Maryland Ave., SW Washington, DC 20202 (202) 245-7309
CFDA number and name	84.027X IDEA Act / American Rescue Plan Act of 2021
Research and development (R&D) award (Yes/No)	No
Indirect cost rate for federal award	https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/

The following requirements apply to this sub-award:

- 2 C.F.R. Part 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards¹
- 2 C.F.R. Part 3474: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
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Reporting Requirements

Please review Exhibit B and submit a BAR through OBMS for the appropriate amount using fund code **24349** and revenue object code **44500**. Please adhere to the following timelines required for obligation, liquidation and RfR submission:

- **Submit your BAR** and a copy of this letter through OBMS **by November 30, 2022**
- The FY22-23 award amounts as illustrated in Exhibit A must be **obligated and expended no later than September 30, 2023**
- Due to expiration of the grant on September 30, 2023; no carryover will be issued during FY23-24
- Reestablish Budget for Unliquidated Obligations (Encumbered Balance as of 6/30/23) in **FY23-24** through OBMS by **July 14, 2023** using **fund code 24349** and **revenue object code 44504**
- Pursuant to NMSA 6-5-3, the **appropriate fund** shall be **encumbered prior to** the issuance of **vouchers or purchase orders** or the engagement of **contracts**.

¹ The regulations at 2 C.F.R. Part 200 are located online at: http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl.

Other Reporting Requirements

Funding under this award must be used in compliance with the applicable provisions of IDEA B, as follows:

- only to pay the excess costs of providing special education and related services to children with disabilities;
- to supplement state, local and other federal funds and not to supplant such funds; and
- not to reduce a Local Educational Agency's (LEA) Maintenance of Effort (MOE) for the education of children with disabilities below the preceding year's level except as allowed by 34 CFR §§ 300.204 and 205 [20 U.S.C. 1413(a)(2)(A), 34 CFR § 300.202].

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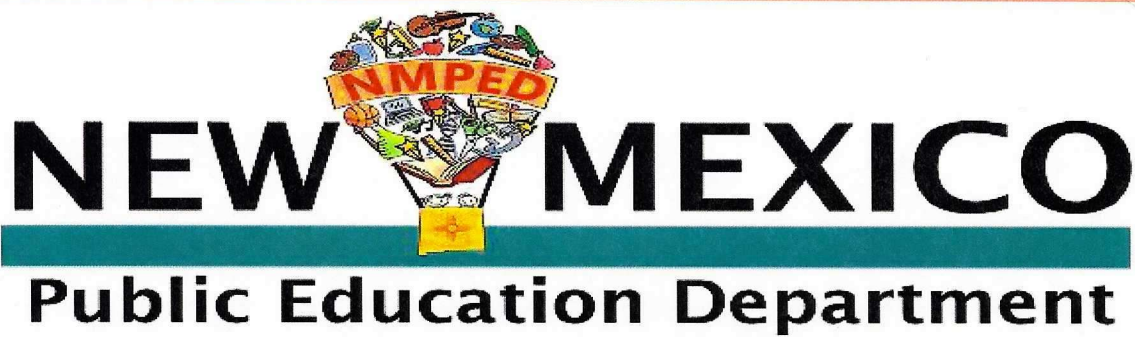
Closeout Procedures

- The final day to submit RFRs for FY22-23 is **July 7, 2023**.

If you have any questions regarding your IDEA-B fund federal subaward, please contact your designated Education Administrator in the Special Education Division. To reach the Fiscal Grants Management Bureau, please contact Valerie Padilla, Valerie.padilla@ped.nm.gov, (505) 827-7353.

Enclosures (1): Exhibit B

EXHIBIT B (24349 - FINAL FY22-23)



AMERICAN RESCUE PLAN-ARP (24349) FINAL AWARD FY22-23

OBMS ENTITY CODE	LOCAL EDUCATION AGENCY	UEI #	FY22-23 FINAL ALLOCATION
512-001	Cesar Chavez Community School	M89CJESJ63K5	\$ 1,034
562-001	Dzit Dit Lool School of Empowerment, Action and Perseverance	CLKJX6KE5GM4	\$ 234
550-001	Estancia Valley Classical Academy	RARRGG8EJ327	\$ 3,041
557-001	Explore Academy	WEJ3ECH5P8D5	\$ 3,291
581-001	Explore Academy - Las Cruces	C4AKEYECETH7	\$ 1,274
503-001	Horizon Academy West	KWJ7ZX9KPUW3	\$ 2,206
573-001	Hózhó Academy	ZP2TF8RAKL48	\$ 2,084
535-001	J. Paul Taylor Academy	SF24Z81T6J31	\$ 1,019
560-001	La Academia Dolores Huerta	LDXMLL97LKF1	\$ 362
546-001	La Tierra Montessori School of the Arts and Sciences	JS1SKEZFHM1	\$ 311
567-001	Las Montañas Charter School	FWLSKPN75P27	\$ 805
519-001	MASTERS Program (The)	FD3DS6MZYQZ3	\$ 1,375
547-001	McCurdy Charter School	M9X9GN9JNNB5	\$ 2,705
501-001	Media Arts Collaborative Charter School	FGDRPNXN8UQ7	\$ 963
578-001	Middle College High School	LYCFS2WXPQ3	\$ 713
542-001	Mission Achievement and Success Charter School	HVRFS8K3J5R8	\$ 8,940
564-001	Monte del Sol Charter School	JLQBBQ6ZZS93	\$ 1,834
529-001	Montessori Elementary School (The)	R31LVW4EY7G2	\$ 2,206
549-001	New America School of Las Cruces	FMP4UNLQU286	\$ 769
554-001	New Mexico Connections Academy	L5LTKFTYMM61	\$ 6,551
509-001	New Mexico School for the Arts	H9E9JJBL5MM5	\$ 1,488
504-001	North Valley Academy	ST3GNJU3JJY5	\$ 2,399
577-001	Raices del Saber Xinachtli Community School	U3CMKJ2HEP65	\$ 311
539-001	Red River Valley Charter School	GJ9WCNDXZJA6	\$ 418
570-001	Roots and Wings Community School	LYQAXV8YCNL5	\$ 255
563-001	Sandoval Academy of Bilingual Education	CPWDBX87R7S5	\$ 1,055
505-001	School of Dreams Academy	XS13KKJ34R86	\$ 2,583
568-001	Six Directions Indigenous Charter School	KFYJG4K8ZMC4	\$ 397
576-001	Solare Collegiate Charter School	ZB1STNXGP567	\$ 983
515-001	South Valley Preparatory School	WKLRQ6WJFUQ5	\$ 917
544-001	Southwest Aeronautics, Mathematics, and Science Academy	E21FVZNRUR5	\$ 1,177
530-001	Southwest Preparatory Learning Center	UDDKJCVZXZA4	\$ 881
531-001	Southwest Secondary Learning Center	J8MCWUYXXVN7	\$ 810
510-001	Taos Academy	LBW4T1KCJ2Y8	\$ 1,111