



**Sendero School Of Academics & Career Preparation  
Governing Council Meeting  
For April 29, 2026**

**Topic: April Regular Governance Council Meeting  
Time: April 29, 2026 10:08 AM Mountain Time (US and Canada)**

**Join Zoom Meeting:**

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**Meeting ID: 860 1792 0516**

**Passcode: 380801**

**Sendero School of Academics & Career Preparation  
1405 S. Solano, Las Cruces, NM 88001**

**Meeting Minutes April 29, 2026**

**I. Call to Order**

- The meeting was called to order at 10:08 am by Sendero School Of Academics & Career Preparation Director Mr. Caz Martinez.

**Members in attendance:** Patricia Gonzales *President* Mike Davis *Vice President*, Jaime Quezada, Angela McNeely

**Members Absent:** Kevin Freitas *Secretary*,

**Others in Attendance:** Caz Martinez (Superintendent), Gabe Estrada (Principal), Matt Sandoval (Master Scheduler) Priscilla Cabral (SBO), Samantha Gonzales (DMH Law), Amy Trevizo (Attendance Coach)

- **Roll Call**

Called to order by Caz Martinez

- **Pledge of Allegiance**

The pledge of allegiance was led by Caz Martinez

II. **Approval of Agenda and Previous Minutes (EXHIBIT “A”)**

Mr. Martinez called the meeting to order and asked the Board to review the minutes from the previous meeting and today’s agenda.

**Motion to approve agenda and previous meeting minutes.**

1st Jaime Quezada

2nd Patricia Gonzales

III. **Closed Executive Session: Pursuant to the Open Meeting Act (NMSA 1-15-1**

**Motion to approve closed Executive Session:**

1st Angela McNelly

2nd Patricia Gonzales

IV. **Open Forum**

*Public comments and observations regarding education policy and governance issues, as well as the strategic plan for education, are heard at this time. There is a three-minute time limit per presenter. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order by The Sendero School Of Academics & Career Preparation Governance Council President.*

V. **Discussion and/or Action Items: Fiscal**

- **2026-2027 Sendero Operational Budget Presentation:** Mrs. Cabral presented the 2026–2027 operational budget, including the 910-B5 budget document, projected student membership, generated program units, and projected funding allocations. She reviewed the unit value increase for the upcoming school year, the impact of teacher cost index adjustments, special education funding, at-risk funding, and additional instructional day funding tied to the school calendar. Mrs. Cabral also reviewed the proposed 2026–2027 instructional calendar, salary schedules, staffing assurances, and required budget submission documents. Discussion included maintaining competitive salaries to support staff recruitment and retention, projected cash carryover, grant funding utilization, and budget planning considerations related to enrollment trends and operational sustainability. Additionally, Mrs. Cabral went over the budget survey results and reviewed action items related to the operational budget, IDEA-B special education funding, Title funding allocations, and required assurances and compliance documents for submission to the Public Education Department.

1. **2026-2027 Budget Survey Results**
2. **Action Items**
  - a) **FY27 Unified Application: Title I, II, IV & IDEA-B**
  - b) **FY27 Operational Budget Checklist**
  - c) **FY27 9100B-5: Initial State Equalization Guarantee (SEG)**
  - d) **FY27 901B-10: Approval of Operating Budget**
  - e) **FY27 Article 10A & 8A Certification**
  - f) **FY27 Salary Assurances**

**Motion to Approve Financials and Action items as presented**

1st Jaime Quezada

2nd Angela McNeely

**VI. Superintendent's Report**

- **Enrollment:** Administration reported steady enrollment to finish the school year, with approximately 30 students already in the enrollment queue for next year, primarily incoming freshmen. Discussion noted that increased interest is being driven by the school's hands-on CTE programming, internships, workforce readiness opportunities, and community partnerships. Board members highlighted positive community feedback regarding the school's alternative pathways for student success and workforce development efforts. Mr. Martinez also invited board members to tour the tiny home construction project completed in partnership with Doña Ana Community College following the meeting.
- **NAVIGATE School Designation:** Administration discussed the school's transition into the Navigate designation due to graduation rate requirements tied to state and federal accountability measures. While the school saw improvement in the number of students graduating and lives impacted, accountability growth units did not increase as anticipated because of how graduation units are calculated by the state. Mr. Martinez explained that much of the work already implemented this year, including CTE pathways, internships, project-based learning, SEL supports, and staff professional development, aligns with the school improvement process and positions the school to continue building on existing progress rather than restarting efforts. Administration also shared that the team at Public Charter Schools of New Mexico has been supportive of the school's improvement plans and systems moving forward.
- **Board Training:** Administration reviewed Governing Council training requirements and confirmed the status of board member training hours, noting that all required hours must be completed by June 30. Board members discussed upcoming training sessions and Canvas coursework needed for compliance. Board members also encouraged attendance at the upcoming graduation ceremony on

May 21 at 6:30 p.m. in Las Cruces, highlighting the event as a meaningful opportunity to celebrate student success and see the impact of the school's work firsthand. The meeting concluded shortly after final announcements and acknowledgements.

## **VII. Adjourn**

Meeting Adjourned at 11:30

*The Sendero School Of Academics & Career Preparation Governance Council attempts to follow the order of items as listed, however, the order of specific items may vary from the printed agenda. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the superintendent at Sendero School Of Academics & Career Preparation at 575-527-5916 at least one week prior to the meeting or as soon as possible.*

APPROVED