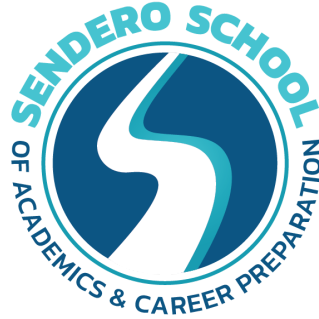




Sendero School Of Academics & Career Preparation Governing Council Meeting *for May 2026*

Topic: May 20, 2026 Regular Governance Council Meeting
Time: May 20, 2026 10:00am Mountain Time (US and Canada)

Join Zoom Meeting:

<https://us06web.zoom.us/j/86158166796?pwd=Ld1zUOzewDyzqCEuF3BWxksmTWnu27.1>

Meeting ID: 861 5816 6796

Passcode: 413314

**Sendero School of Academics & Career Preparation
1405 S. Solano, Las Cruces, NM 88001**

Meeting Minutes May 20, 2026

I. Call to Order

- The meeting was called to order at 10:04 am by Sendero School Of Academics & Career Preparation Director Mr. Caz Matinez.

Members in attendance: Patricia Gonzales *President*, Mike Davis *Vice President*, Kevin Freitas *Secretary*, Angela McNeely

Members Absent: Jaime Quezada (absent)

Others in Attendance: Caz Martinez (Superintendent), Matt Sandoval
Priscilla Cabral (SBO)

Roll Call

Called to order by Caz Martinez

- **Pledge of Allegiance**

The pledge of allegiance was led by Caz Martinez

II. **Approval of Agenda and Previous Minutes (EXHIBIT “A”)**

Mr. Martinez called the meeting to order and asked the Board to review the minutes from the previous meeting and today’s agenda.

Motion to approve agenda and previous meeting minutes.

1st Angel McNeely

2nd Kevin Freitas

III. **Open Forum**

Public comments and observations regarding education policy and governance issues, as well as the strategic plan for education, are heard at this time. There is a three-minute time limit per presenter. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order by The Sendero School Of Academics & Career Preparation Governance Council President.

No one outside of the school was present

IV. **Discussion and Possible Action Item Patricia Gonzalez President appointing Matt Sandoval as Co-Director**

- The board discussed appointing Matt Sandoval as Co-Director effective July 1, 2026, as part of the school's succession plan. Mr. Martinez emphasized the importance of leadership continuity and stated that Matt has been prepared for the role over several years. The board received multiple letters of recommendation from instructional and non-instructional staff highlighting Matt's leadership, dedication to students, and commitment to the school's mission. Board members also noted support from the New Mexico Public Education Department and Matt's leadership of key school improvement initiatives.

Motion to Approve Financials and Action items as presented

1st Angela McNeely

2nd Mike Davis

Angela McNeely: Aye

V. **Discussion and/or Action Items: Fiscal**

- **May 2026 Financials (EXHIBIT “B”):** Mrs. Cabral went over the March and April Financials. Revenue totaled \$606,191.00 and disbursements totaled \$570,305.00.
- **Action Items:** Mrs. Cabral went over BAR approvals to be processed in OBMS
 1. **FUND: 27584 567-000-2526-0054-M**
 2. **FUND: 11000 567-000-2526-0055-D**
 3. **FUND: 24172 567-000-2526-0056-M**
 4. **FUND: 24174 567-000-2526-0057-M**
 5. **FUND: 24172 567-000-2526-0058-I**

6. FUND: 27595 567-000-2526-0059-IB

Motion to Approve Financials and Action items as presented

1st Angela McNeely

2nd Mike Davis

VI. Superintendent's Report

- **Enrollment:** Mr. Sandoval provided an enrollment update, reporting 203 currently enrolled students. Thirty-three seniors have met graduation requirements, with one additional student expected to graduate after completing summer coursework, bringing the projected graduating class to 34 students. Mr. Sandoval reported that 46 students are currently in pre-enrollment status, including 15 incoming ninth-grade students enrolling directly from middle school. He expressed confidence that graduating seniors will be replaced before the 40th day count and noted that increasing the number of true freshmen will positively impact the school's MRI designation and long-term performance measures. Discussion noted that interest from eighth-grade students is stronger than in previous years, reflecting growing demand for the school.
- **2026-2027 Job Openings:** Mr. Martinez reported that the school currently has an opening for a Front Office Receptionist/Attendance Clerk position and may have additional instructional vacancies if two current teachers pursue employment elsewhere. He also announced confirmed openings for an English Language Arts teacher and an Agriculture CTE instructor as the school expands its Career and Technical Education offerings. Mr. Sandoval discussed the addition of the Agriculture pathway, noting that it addresses a regional workforce need, aligns with existing pathways, supports project-based learning, provides opportunities for industry certifications, and is expected to enhance work-based learning opportunities and student enrollment growth. The pathway will also receive federal funding during its initial implementation.
- **Board Training:** Mr. Martinez provided an update on board training requirements. Mr. Quezada has registered to complete his training through PCSNM in an asynchronous format. Ms. McNeely is continuing to work through the required Canvas training course, and Mr. Freitas plans to complete his training through Canvas as well. Mr. Davis has completed all required training hours, as confirmed by the Charter School Division. Mr. Martinez noted that all board members have a plan in place to meet their training requirements.
- **Action Items**
 1. **Approval of Restraint & Seclusion Policy (Exhibit C):** Mr. Martinez presented a proposed Restraint and Seclusion Policy for board approval, noting that it is required as part of the school's Safe Schools Plan and aligns with state statutes and best practices. The policy prohibits the use of

mechanical and chemical restraints and locked seclusion and emphasizes prevention, de-escalation, crisis intervention, and trauma-informed practices. Mr. Martinez stated that staff will receive refresher training on these topics before the start of the next school year. During discussion, a recommendation was made to ensure standardized incident documentation is used. Administration confirmed that a standardized reporting form is already provided through the school's insurance carrier, Poms & Associates. The board discussed the policy and its implementation requirements before considering approval.

Motion to Approve Action Item

1st Mike Davis

2nd Angela McNeely

- **Graduation 2026 & Senior Walk:** Mr. Martinez reminded the board that graduation will be held at 6:30 p.m. at the Las Cruces Convention Center and invited all board members to attend. He shared that the commencement speaker will be Tilly Villalobos, whose background reflects many of the experiences of Sendero students. Mr. Martinez also highlighted several transition activities for graduating seniors, including participation in the Project Showcase, postsecondary and workforce planning support, and opportunities to earn additional certifications, such as forklift certification. He further announced an end-of-year community event featuring a basketball tournament for current students, graduating seniors, and alumni, along with other activities designed to celebrate and conclude the school year.

VII. Adjourn

Meeting Adjourned at 10:49

The Sendero School Of Academics & Career Preparation Governance Council attempts to follow the order of items as listed, however, the order of specific items may vary from the printed agenda. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the superintendent at Sendero School Of Academics & Career Preparation at 575-527-5916 at least one week prior to the meeting or as soon as possible.