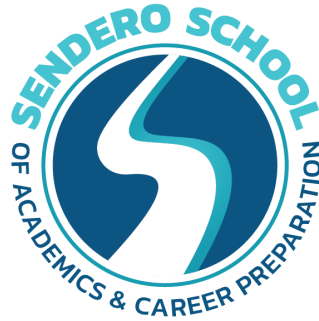




Sendero School Of Academics & Career Preparation Governing Council Meeting for March 2026

Topic: March Regular Governance Council Meeting
Time: March 25, 2026 10:00 AM Mountain Time (US and Canada)

Join Zoom Meeting:
<https://us06web.zoom.us/j/85296540167?pwd=RDsIP6biJ7bGPHZXQfaR3Jdb2Rhkzw.1>
Meeting ID: 852 9654 0167
Passcode: 670198

Sendero School of Academics & Career Preparation
1405 S. Solano, Las Cruces, NM 88001

Meeting Minutes March 25, 2026

I. Call to Order

- The meeting was called to order at 10:00 am by Sendero School Of Academics & Career Preparation Director Mr. Caz Matinez.

Members in attendance: Mike Davis *Vice President*, Kevin Freitas *Secretary*, Jaime Quezada, Angela McNeely (10:06am)

Members Absent: Patricia Gonzales *President*,

Others in Attendance: Caz Martinez (Superintendent), Gabe Estrada (Principle), Priscilla Cabral (Financial Officer), Matt Sandoval (Master Scheduler) Dan Hill (Attorney), Amy Trevizo (Attendance Coach)

- **Roll Call**

Called to order by Caz Martinez

- **Pledge of Allegiance**

The pledge of allegiance was led by Caz Martinez

II. **Approval of Agenda and Previous Minutes (EXHIBIT “A”)**

Mr. Martinez called the meeting to order and asked the Board to review the minutes from the previous meeting and today’s agenda. He also noted that the date on the agenda will need to be updated to reflect the new date of today’s meeting

Motion to approve agenda and previous meeting minutes.

1st Mike Davis

2nd Jaime Quezada

III. **Open Forum**

Public comments and observations regarding education policy and governance issues, as well as the strategic plan for education, are heard at this time. There is a three-minute time limit per presenter. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order by The Sendero School Of Academics & Career Preparation Governance Council President.

No one outside of the school is present.

IV. **Discussion and/or Action Items: Fiscal**

- **June 2025 Financials (EXHIBIT “B”):** Mrs. Cabral presented the January and February financials, which were combined due to the abbreviated February meeting caused by a power outage. Totals for the two months included \$755,642.04 in revenue and \$658,946 in disbursements. Pending RFRs were noted as of March 20.

- **Action Items:**

1. **Next GEN CTE Expansion Grant Award \$176,405.00:** Mrs. Cabral presented the action item for approval of the 2026 Next Gen CTE Expansion Grant in the amount of \$176,405.00. The grant was recently awarded following an application submitted one to two months prior and includes all requested items. Funding will support the Health and Media pathways, including enhancements to the medical pathway maker space, as well as supplies for Dual Credit students. The grant is reimbursement-based with a quick turnaround for expenditures; however, the school has the capacity to cover upfront costs.

- **BARS:** Mrs. Cabral went over BAR approvals to be processed in OBMS

1. **Fund: 11000 567-000-2526-0041-I**
2. **Fund 14000 567-000-2526-0042-I**
3. **Fund 21000 567-000-2526-0043-D**
4. **Fund 23000 567-000-2526-0044- I**
5. **Fund 25153 567-000-2526-0045 -I**

6. **Fund 26204 567-000-2526-0046-I**
7. **Fund 31200 567-000-2526-0047-D**
8. **Fund 31600 567-000-2526-0048-I**
9. **Fund 31703 567-000-2526-0049-I**
10. **Fund 31703 567-000-2526-0050-I**
11. **Fund 24101 567-000-2526-0051-I**
12. **Fund 11000 567-000-2526-0052-N**
13. **Fund 11000 567-000-2526-0053-M**

Motion to Approve Financials and Action items as presented

1st Jaime Quezada

2nd Kevin Freitas

V. Superintendent's Report

- **Enrollment:** Enrollment remains steady at approximately 215 students, with mobility slowing as the school enters the final quarter. The school continues to receive daily inquiries, particularly from incoming eighth-grade students, as well as transfer requests from other schools. Families are provided with information and options to determine whether transferring immediately or completing the current school year at their current school is the best choice. Enrollment efforts for the upcoming school year are already underway.
- **2026 Spring Budget Conference:** Mrs. Cabral, Mr. Martinez, and Mr. Sandoval attended the Spring Budget Conference in Albuquerque, where they received guidance for developing the upcoming school year budget, including a legislative session recap and updates on new laws impacting schools. They also participated in a legislative recap session with Public Charter Schools of New Mexico, facilitated by Dan Hill. A unit value was provided to begin budget development, and the budget submission deadline is April 30. The full budget, including the calendar, 910B5 tool, and applicable federal and state funding, will be presented for review and approval at the next meeting.
- **NAVIGATE School Designation:** Mr. Martinez presented an overview of the school's transition to the Navigate designation, replacing Comprehensive School Improvement (CSI). Due to graduation rates below 67% for multiple years, the school has moved into More Rigorous Intervention (MRI) status, and the board will need to determine next steps, with options including continued restructuring or a restart model; school closure was noted as not under consideration. Mr. Sandoval explained that the four-year graduation rate is calculated based on shared accountability, which significantly impacts the school due to a high number of students enrolling behind in credits, and noted that graduation data reflects a one- to two-year lag, meaning recent program improvements are not yet reflected. He further shared that recent changes, including expanded CTE

pathways, work-based learning, and increased enrollment of true freshmen, are showing positive leading indicators such as improved attendance and course completion. The school continues to work with the New Mexico Public Education Department and the Priority Schools Bureau on a support plan, and a closed session was requested for the April meeting to discuss MRI options and determine next steps.

- **CLR Instructional Support:** Mr. Martinez presented an update on CLR (Cultural and Linguistic Responsiveness) instructional support, noting the school has been implementing this approach since the previous year with leadership and key staff involvement. The initiative began with a summer training led by Dr. Hollie's organization and has progressed into an instructional cadre program, with seven teachers participating in deeper professional development. Ongoing support includes classroom observations and coaching sessions. The program focuses on building relationships, supporting students' cultural backgrounds, and improving engagement and performance. A follow-up professional development session is scheduled for July to expand implementation schoolwide. The initiative is supported through a partnership with the New Mexico Public Education Department, with funding provided through federal programs.
- **Spring 90-Day DASH Plan:** Mr. Sandoval presented the Spring 90-Day DASH Plan, noting that the school implements fall, spring, and annual plans, with the annual plan approved at the beginning of the year. The fall plan focused on preparing students for internships by developing half of the 12 essential workplace (soft) skills through project-based learning. The spring plan will cover the remaining skills while reinforcing all 12 to further prepare students for internship opportunities. The plan aligns with Navigate requirements and the school's designation, and was developed and approved with support from the Priority Schools Bureau and a state reviewer to ensure meaningful outcomes. The Spring DASH Plan has been approved, and planning for next year's plans will begin shortly. Ongoing support and professional development continue, including an upcoming workshop in April.
- **Business Professionals of America/EdRising** -Mr. Martinez provided an update on CTSO participation, noting that students represented Sendero well at the BPA and Educators Rising state competitions held in February. One Educators Rising student earned first place and qualified for the national competition, with plans underway to send the student, along with additional participants and a sponsor, to compete in June. CTSOs were noted as an extension of the school's CTE pathways, providing students with opportunities to develop and apply career-related skills aligned to their programs of study.
- **Board E-Mail addresses:** Mr. Sandoval addressed the requirement to post Governing Council contact information on the school's website. Sendero Prep

email addresses have been created for all board members in coordination with the IT Director, and login credentials will be distributed. Board members were informed of options for using these accounts, including sending all Governing Council correspondence through the new emails, continuing to use personal emails, or setting up email forwarding. Support will be provided for setup or troubleshooting as needed.

- **Board Training:** Mr. Martinez provided a reminder regarding required board training for charter school governing council members. Training can be completed through the Canvas program or an alternative option offered by Public Charter Schools of New Mexico via a Zoom session for continuing members. The session is scheduled for May 8 from 1:00–5:00 p.m. and will fulfill annual training requirements. Board members were asked to indicate their preference.

VI. Adjourn

Meeting Adjourned at 10:43

The Sendero School Of Academics & Career Preparation Governance Council attempts to follow the order of items as listed, however, the order of specific items may vary from the printed agenda. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the superintendent at Sendero School Of Academics & Career Preparation at 575-527-5916 at least one week prior to the meeting or as soon as possible.